

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 29 APRIL 2021

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

**Councillors : Cllr Mrs K Chapman, Cllr P Gregory, Cllr Mrs M Hughes, Cllr S Ridge,
Cllr M Rollinson, Cllr Mrs K Saxton, Cllr P Soper, Cllr Mrs J Tompkins**

Officers : Mrs G Blank, Mrs J Huddleston

2506F Apologies

There were no apologies received.

2507F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest either now or prior to the relevant agenda item being discussed.

2508F Approval of the Minutes of the Meeting held on :-

25th March 2021

RESOLVED: That the minutes of the meeting held on the 25th March 2021 are approved as a true and accurate record.

2509F To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2505F - The Clerk reported that the Library Supervisor had started work a little earlier than planned and had received her induction with the Deputy Clerk on 28th April 2021.

2510F Financial Report

a) To receive the up to date bank balance

The Clerk reported that the bank balance at 28th April 2021 is £339,945.64.

b) To receive and approve the bank reconciliation for March 2021

Copies of the bank reconciliation and bank statements had been circulated prior to the meeting. The documents were checked against each other to check that they balance.

RESOLVED: That the bank reconciliation for March 2021 is reconciled and approved.

2511F Receipts & Payments

a) To risk assess the receipts and payments for March 2021

A list of receipts and payments for March 2021 had been circulated prior to the meeting and Councillors asked the Clerk to explain any items they needed clarifying.

RESOLVED: That the receipts and payments for March 2021 were checked, risk assessed and approved.

b) To approve the list of outstanding invoices for payment

The Clerk read out the list of outstanding invoices for payment to Councillors.

RESOLVED: That the list of outstanding invoices are approved for payment.

2512F Hanging Baskets

- To consider and approve the quotations received

The Clerk reported that she had received 3 quotes for the provision of hanging baskets and also the cost of them being watered by the supplier.

Details of the quotes and what was included were shared with Councillors for their consideration. Councillors discussed the quotes.

RESOLVED: That the hanging baskets are to be supplied by Brinsworth Academy and will be installed and watered by Parish Council staff.

2513F Donations

- To consider a donation request from Rotherham Hospice

The Clerk read out a donation request from Rotherham Hospice and Councillors discussed the request.

RESOLVED: That a donation of £350.00 be made to Rotherham Hospice.

MEETING CLOSED: 20:25