

Brinsworth Parish Council

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON THURSDAY 17 MAY 2018

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Cllr D Barry

Councillors : Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson

Officers : Mrs G Blank

2159 Election of Chairman

- a) To elect the Chairman
- b) To complete the declaration of acceptance of office form

It was proposed by Cllr Hughes that Cllr Williams be re-elected as Chairman and seconded by Cllr Dyson. All voted in favour and Cllr Williams was therefore elected. Cllr Williams signed the declaration of acceptance of office form.

2160 Election of Vice Chairman

- a) To elect the Vice Chairman
- b) To complete the declaration of acceptance of office form

Cllr Rollinson proposed that Cllr Barry continued his role as Vice Chairman and this was seconded by Cllr Gregory. All voted in favour and Cllr Barry was therefore elected. Cllr Barry signed the declaration of acceptance of office form.

2161 Apologies

Apologies were received from Cllr Buckley, Saxton and Tompkins and the reasons given were approved.

2162 Declaration of member's interests

The Chairman asked Councillors to make any declarations of interest prior to the relevant item being discussed.

2163 Membership of Other Bodies

- To appoint representatives to the following groups:-

- a) Brinsworth Community Trust
- b) Kidzone Working Group
- c) Newsletter Editorial Board
- d) Staffing Committee
- e) Grievance Committee
- f) Aughton Early Years
- g) YLCA - South Yorkshire Branch Meetings
- h) Any other Bodies

RESOLVED: That the representatives on the following groups are:-

- a) Brinsworth Community Trust - Cllrs Barry and Williams
- b) KidZone Working Group - Cllrs Bowler, Rollinson, Saxton, Tompkins and Williams
- c) Newsletter Editorial Board - Cllrs Barry, Dyson, Gregory, Hughes and Tompkins
- d) Staffing Committee - Cllrs Barry, Buckley, Dyson, Saxton, Tompkins and Williams
- e) Grievance Committee - Cllrs Bowler, Gregory, Hughes, Ridge and Rollinson
- f) Aughton Early Years - Cllr Dyson plus one other member to be decided at a future meeting.
- g) YLCA - South Yorkshire Branch Meetings (2) - to be decided on receipt of agenda and minutes.
- h) Any other Bodies - Cllr Bowler suggested a committee to work with Youth Services and it was agreed that this would be discussed at a future meeting.

2164 Internal Auditor

- To approve the appointment of Faye Hazlehurst from Voluntary Action Rotherham for the year 2018/2019

RESOLVED: That Faye Hazlehurst from VAR be appointed as the internal auditor for 2018/19.

2165 Code of Conduct

- To approve any amendments

The Clerk reported that there were no amendments to note.

RESOLVED: That the current Code of Conduct policy is approved.

2166 Standing Orders

- To approve any amendments

The Clerk informed Councillors that she had recently received a new set of model standing orders from YLCA and outlined amendments to the Data protection and tendering points.

Councillors discussed the issued and agreed that the Assistant Clerk should be made responsible for the compliance with the new GDPR regulations as the data protection officer role itself has to be carried out by someone independent.

RESOLVED: That the amendments to the Standing Orders are approved and that the Assistant Clerk has the responsibility of GDPR compliance added to her duties.

2167 Financial Regulations

- To approve any amendments

The Clerk pointed the changes in the Financial Regulations in the main were on Data protection and tendering processes.

RESOLVED: That the Financial Regulation amendments are approved.

MEETING CLOSED 19:15