

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 24 JANUARY 2019

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Not Present

Councillors : Cllr R Bowler, Cllr A Buckley, Cllr D Dyson, Cllr Mrs P Gregory, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs J Tompkins

Officers : G Blank

2519F Public Question Time (20 minutes)

There were no members of the public in attendance.

2520F Apologies

Apologies were received from Cllrs Barry, Hughes and Saxton and the reasons given were approved.

2521F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2522F Approval of the Minutes of the Meeting held on :-

20th December 2018

RESOLVED: That the minutes of the meeting held on the 20th December 2018 are approved as a true and accurate record.

2523F To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2517f - The Clerk confirmed that she had written to Funtime but has not received a response.

2524F Financial Report

The Clerk reported that the current bank balance totalled £123,565.79 as at the 24th January 2019. Copies of the bank reconciliation as at the 31st December 2018 had circulated in advance of the meeting and the bank statements and bank reconciliation balanced for the period.

The Clerk explained to Councillors that she had arranged for a bank transfer between accounts to ensure there are enough funds going forward.

The Clerk also explained to Councillors what income is still outstanding.

The Clerk went through the 2018/19 budget with Councillors and highlighted any areas to note.

2525F Receipts & Payments

a) To risk assess the receipts and payments for December 2018

The Clerk presented the list of receipts and payments to Councillors for the month of December 2018 and they were checked against the bank reconciliation.

RESOLVED: That the receipts and payments list for December 2018 have been risk assessed and approved.

b) To risk assess the petty cash reimbursement

There was no petty cash to risk assess.

c) To approve the payment of outstanding invoices

The Clerk made Councillors aware of the outstanding invoices for payment and presented the list of approval. The Clerk pointed out that those items relating directly to The Centre highlighted in green.

The Clerk also explained to Councillors that there was an invoice from Cadam Construction for the handrail outside of the Centre which she advised them not to pay as the handrail itself is not satisfactory.

RESOLVED: That the list of outstanding invoices is approved for payment.

2526F Donations

- To consider and approve any donations for assistance at the Civic Carol Service in December 2018.

The Clerk asked Councillors if they wished to make any donations to those organisations that had offered their help at the Civic Carol Service. Councillors discussed the item.

RESOLVED: That a donation is made to Friends of St George's Churchyard for £200 for their assistance at the Civic Carol Service.

2527F Website

- To approve the upgrade of the Parish Council's website

The Clerk presented a proposal to upgrade the current website so that it complies with the transparency code. Councillors discussed the proposal.

RESOLVED: That the Parish Council website is upgraded at a cost of £900.

2528F Resource Centre

- To consider and approve the loan request for 2019/2020 *

The Parish Council were presented with the proposed budget for the running of The Centre in 2019/20. Due to the Centre being in the early stages of development there is currently a shortfall between the expenditure required to run the Centre and the income anticipated to be taken. The trustees of the Centre have requested a loan to bridge this shortfall.

Councillors discussed the proposal, they also discussed the method in which the loan would be delivered.

RESOLVED: That the requested loan by the trustees is approved but conditions are attached with the loan.

RESOLVED: That the loan to the trustees is offered on a phased basis, with an initial payment of £15,000 being offered and further amounts upon receipt of regular reports on expenditure and income.

Councillors also agreed that the Trustees should be invited to the next Parish meeting to discuss the relationship going forward.

2529F Precept *

- To consider and approve the level of precept for 2019/2020

The Clerk presented Councillors with the various precept increase scenarios they and highlighted the minimum increase required to balance the 2019/20 budget proposal. Councillors considered the precept options alongside the proposed budget. Various options were discussed, proposed and voted on.

RESOLVED: That the annual precept is increased by 12% for 2019/2020.

2530F Budget *

- To approve the 2019/2020 draft budget

The Clerk presented the draft 2019/2020 Parish Council budget and Councillors went through the items on a line by line basis. The Clerk had identified some areas of investment required and had included budgets for these items.

RESOLVED: That the 2019/2020 draft budget for the Parish Council is approved.

MEETING CLOSED AT 21.10

* Press and Public Excluded