

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 18 APRIL 2019

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Not Present

Councillors : Cllr R Bowler, Cllr A Buckley, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr Mrs M Rollinson

Officers : G Blank

2561F Apologies

Apologies were received from Cllrs Barry, Ridge, Saxton and Tompkins and the reasons given were approved.

2562F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2563F Approval of the Minutes of the Meeting held on :-

28th March 2019

RESOLVED: That the minutes of the meeting held on the 28th March 2019 are approved as a true and accurate record.

2564F To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2554F - The Clerk reported that the demonstration on the Street Cleansing equipment is still to be arranged.

2555F - The cost to build steps between The Centre and Pavilion needs revising as the current specification would not be suitable for public access.

2565F Financial Report

The Clerk reported that the current bank balance totalled £292,941.13 as at the 18th April 2019. The first instalment of the 2019/20 precept has been received.

The Clerk presented the year end budget report to Councillors reporting a small underspend of £29,600 that would go into general reserves and earmarked reserves of £142,511.23. The total amount to be paid back by the Centre is £45,000.

Copies of the bank reconciliation as at 31st March 2019 had been circulated prior to the meeting and Councillors checked that the bank statements and bank reconciliation balanced for the period.

RESOLVED: That the finance report and bank reconciliation for March 2019 are approved.

2566F Receipts & Payments

a) To risk assess the receipts and payments for March 2018

The Clerk presented the list of receipts and payments for the month of March 2019 and they were checked against the bank reconciliation.

RESOLVED: That the receipts and payments list for March 2019 have been risk assessed and approved.

b) To approve the payment of outstanding invoices

The Clerk made Councillors aware of the outstanding invoices for payment and presented the list for approval.

RESOLVED: That the list of outstanding invoices for payment is approved.

The Clerk informed Councillors that the Centre would be paying their own invoices from the 1st April 2019.

2567F Insurance

- To consider and approve a Cyber Security Policy

The Clerk asked Councillors to approve a Cyber Security Insurance policy. The policy would be shared with the Centre as it covers up to 10 computers and includes anti virus cover and cloud back up cover. The policy would cost £285 plus tax.

RESOLVED: That the Cyber Security Insurance policy is approved.

2568F Projects

a) To receive an update from the Christmas Lights Working Party

The Clerk gave Councillors a brief update on the discussions from the recent working party meeting and would provide a detailed update at the next Events meeting.

b) To consider and approve the Parish Council's financial contribution to the Christmas Lights Project

The Clerk asked Councillors to consider allocating the Christmas Lights budget to the project as match funding to RMBC contribution.

RESOLVED: That the £5,000 Christmas Lights budget can be allocated to the working party.

2569F Policies

a) To consider and approve the internet banking policy (forwarded)

b) To consider and approve the list of signatories

As Cllr Williams called standing orders it was agreed to defer this item to a future meeting.

2570F Funtime Pre-School *

a) To receive an update

The Clerk and Councillors who attended the meeting with Funtime's Committee gave the remaining Councillors an update on the discussions that were held. Councillors agreed that without a rent reduction the Pre-school would have to close and that was not in the communities interest.

b) To consider and approve how the Parish Council will support Funtime, if applicable, going forward

In light of conversations the Clerk suggested that the Parish Council consider a partial rent reduction on a similar system that The Centre operates. This means that the first 2 hours are charged at the full rate and additional hours receive a 50%

reduction. Councillors considered the suggestion and several variations to the calculation were proposed.

RESOLVED: That the for 2019/20 Funtime are offered a partial rent reduction on the basis of 2 hours at the full rate and subsequent hours are charged at 50%. The Pre-school will also make additional monthly payments to reduce the rent arrears for 2018/19. In return they must provide monthly statements of income and expenditure and prove that they can continue to be financially viable.

Cllr Bowler wanted it recorded that he did not support the proposal as he would like to see Funtime pay off their debt before further invoices are issued to them.

MEETING CLOSED 21.25

* Press and Public Excluded