

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 23 MAY 2019

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes,
Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr Mrs J Tompkins

Officers : Mrs G Blank

2571F Public Question Time (20 minutes)

There were no members of the public in attendance.

2572F Apologies

Apologies were received from Cllr Barry and the reason given was approved.

2573F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2574F Approval of the Minutes of the Meeting held on :-

18th April 2019

RESOLVED: That the minutes of the meeting held on the 18th April 2019 are approved as a true and accurate record.

2575F To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

There were no issues to discuss.

2576F Financial Report

The Clerk reported that the current bank balance totalled £264,066.71 as at 23rd May 2019.

Copies of the bank reconciliation as at 30th April 2019 had been circulated prior to the meeting and Councillors checked that the bank statements and bank reconciliation balanced for the period.

The Clerk reported that there was an issue with the Santander bank statements not being received for April and that she had chased the bank for a copy. A verbal balance had been requested. Councillors agreed that both April and May's statements should be checked at the next finance meeting.

RESOLVED: That the Finance Report and Co-Operative bank reconciliation for April are approved.

2577F Receipts & Payments

a) To risk assess the receipts and payments for April 2019

The Clerk presented the list of receipts and payments for the month of April and the total was checked against the bank reconciliation.

The Clerk pointed out that the Parish Council's account was still receiving some income directly from The Centre's transactions and that this amount needed to be handed over. The Centre Manager is in the process of getting income transferred

directly into The Centre's account.

The Clerk informed Councillors that an invoice has been issued to The Centre for payments relating to its activities for April.

RESOLVED: That the receipts and payments list for April 2019 have been risk assessed and approved.

b) To approve the payment of outstanding invoices

The Clerk made Councillors aware of the outstanding invoices for payment and presented the list for approval.

RESOLVED: That the list of outstanding invoices for payment is approved.

2578F Donations

a) To consider and approve which Community Project any donations received from the Village Fete will go towards.

The Clerk gave Councillors a list of possible community projects that could benefit from additional funding and these were discussed.

RESOLVED: That any donations received from the Village Fete go towards the purchase of outdoor exercise equipment.

b) To consider and approve a request from the family of a local young resident for a donation to Sheffield Children's Hospital.

The Clerk informed Councillors that the family were raising money for Sheffield Children's hospital and asked them to consider a donation in support. Councillors agreed it was for an excellent cause.

RESOLVED: That a donation of £250 be made to Sheffield Children's Hospital.

2579F Equipment

- To consider and approve purchasing a floor buffing machine for the Centre

The Clerk reported that she was seeking advice on what equipment is required and will report back to the Council.

2580F Brinsworth Library

- To receive an update

The Clerk reported that the Library project was just awaiting funding approval and it was hoped this would be received in the next couple of days.

Following conversations with John Box Associates, Cllr Williams informed Councillors that it was unclear if the Parish Council had Building Regs permission and that this was being looked into.

2581F Brinsworth Playing Fields

- To consider and approve the installation of public access steps between the Pavilion and the Centre

The Clerk informed Councillors that a revised quote had been received to allow public access to the steps. The quote includes, the steps, fencing, a gate and

making good of the paths and car park at a cost of £15,000 plus VAT. The Clerk reported that funding was available from the paths renewal reserve to cover this cost.

RESOLVED: That the installation of public steps is approved and will be funded from the paths renewal reserve.

2582F Staffing Issues *

- To consider and approve the appointment of a temporary, casual Attendant / Litter Picker

Due to the retirement of one amenity attendant and another asking to reduce his hours the Clerk asked for the authority to set on a temporary, casual Attendant / Litter Picker to fill in for holidays and watering of the hanging baskets over the summer months until a new shift pattern can be established.

RESOLVED: That the Clerk is authorised to employ a temporary casual Attendant / Litter Picker to meet the demands of the business.

2583F Funtime Pre-School *

- a) To receive an update
- b) To consider any implications

The Clerk reported that she had received no communications from the Funtime Committee following her request for an update on their current position. Councillors discussed the implications and requested that the Clerk contact them again. The Clerk will then update Councillors via email.

MEETING CLOSED: 19.15

* Press and Public Excluded