

Brinsworth Parish Council

MINUTES OF THE SPECIAL FINANCE MEETING HELD ON THURSDAY 06 JUNE 2019

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge,

Cllr Mrs M Rollinson

Officers : Mrs G Blank

2584F Public Question Time (20 minutes)

A member of the public was in attendance asking for the Parish Council's advice regarding an issue he has had with a local shop keeper accusing him of being a thief in a threatening manner. The resident was concerned that this accusation would tarnish his reputation. The Chairman advised the resident that the Parish Council was unable to offer any assistance to the matter but that his concerns would be minuted as a matter of public record.

2585F Apologies

Apologies were received from Cllrs Barry, Bowler, Saxton and Tompkins and the reasons given were approved.

2586F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2587F Audit

- To receive and approve the Internal Audit report for 2018/2019

The report from the 2018/19 Internal Auditor had been circulated to Councillors prior to the meeting and the Clerk highlighted one area of suggested improvement regarding petty cash and reported that the Assistant Clerk was to implement the suggestion.

RESOLVED: That the Internal Audit report for 2018/19 is approved.

2588F Approval of Annual Return

- To approve sections 1 and 2 of the Annual Return for 2018/2019

Section 1 - The Clerk explained the purpose of section one to Councillors and read out the individual statements for them to agree one by one. The Clerk informed Councillors that the Parish Council could not tick yes for item 4 as there had been an error in the 2017/18 period of exercise of public rights that had been highlighted by the external audit for that period.

RESOLVED: That with the exception of item 4 all other statements on the annual governance statement are answered yes.

The Clerk and Chairman signed part 1 of the annual return.

Section 2 - The Clerk explained the figures in section 2 of the annual return and compared them to the supporting documents supplied to the Internal Auditor.

Councillors thanked the Clerk for her hard work in completing the year end work.

RESOLVED: That section 2 of the annual return is approved.

The Clerk and Chairman signed part 2 of the annual return.

MEETING CLOSED 18:20