

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 19 DECEMBER 2019

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr D Barry, Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs J Tompkins

Officers : Mrs G Blank

2372F Public Question Time (20 minutes)

There were no members of the public in attendance.

2373F Apologies

Apologies were received from Cllr Saxton and the reason given was approved.

2374F Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2375F Approval of the Minutes of the Meeting held on :-

28th November 2019

RESOLVED: That the minutes of the meeting held on the 28th November 2019 are approved as a true and accurate record.

2376F To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

There were no ongoing matters to discuss.

2377F Financial Report

a) To receive and approve the financial report.

The Clerk reported that the bank balance totalled £127,582.63 as at the 19th December 2019. Outstanding payments will bring the balance up to £237,702.45.

Copies of the bank reconciliation for November 2019 had been circulated prior to the meeting and Councillors checked that the bank statement and bank reconciliation balanced for the period.

RESOLVED: That the financial report is reconciled and approved for November 2019.

b) To receive the budget monitoring report.

The Clerk had circulated the budget report for the period April to November 2019 prior to the meeting. The Clerk highlighted any items of interest to Councillors and informed them that at present there were no issues of concern. There remains £115,000 of reserves.

RESOLVED: That the budget report for April to November 2019 is accepted and approved.

2378F Receipts & Payments

- a) To risk assess the receipts and payments for November 2019.

The Clerk presented the list of receipts and payments for November 2019 and the total for each was checked against the bank reconciliation.

RESOLVED: That the receipts and payments list for November 2019 are risk assessed and approved.

- b) To risk assess the petty cash reimbursement.

The Clerk presented the petty cash reimbursement for November 2019 for checking and approval.

RESOLVED: That the petty cash reimbursement for November 2019 is risk assessed and approved.

- c) To approve the payment of outstanding invoices.

The Clerk made Councillors aware of the outstanding invoices for payment and presented the list for approval.

RESOLVED: That the list of outstanding invoices for payment is approved.

2379F Donations

- a) To consider any donation to helpers with the Civic Service.

The Clerk asked Councillors to consider any donations for help at the 2019 Civic Service. Councillors discussed the options and put forward their recommendations.

RESOLVED: That a £100 donation be made to both the Rivers Team and The Voice academy for their help at the Civic Service.

- b) To consider any donation to helpers with the Remembrance Service.

The Clerk asked Councillors to consider a donation to Friends of St George's Churchyard for their help serving refreshments at the 2019 Remembrance Service at the request of Cllr Hughes.

Cllr Hughes, Gregory and Rollinson expressed an interest in this item as they are all members of the group. Councillors discussed the request.

RESOLVED: That a donation of £100 be made to Friends of St George's Churchyard for their assistance at the 2019 Remembrance Service.

2380F Resource Centre

- a) To receive an update from Trustees on new Trustee appointments.

Cllr Barry informed Councillors that there had been 10 applicants for the 7 vacant positions. 1 candidate withdrew before the interviews and the remaining 9 were interviewed over 2 days.

Each candidate had something to offer the trust but 7 have been selected to join the board on a phased introduction at the February and March meetings.

An informal get together is to be arranged in January for all Trustees, Councillors and staff to attend as an ice breaker and an opportunity for people get to know one another.

b) To receive an update from Trustees on The Centre issues.

A report had been circulated to Councillors prior to the meeting which informed them of issues and concerns the Trustees have with the current running of the Centre. Cllr Barry and Buckley went through the report in more detail and discussed the proposal the Trustees want to put in place to rectify the situation. Councillors discussed the report and proposal in detail.

RESOLVED: That the Parish Council accepts the proposal presented to them by Trustees in an attempt to resolve issues in The Centre.

c) To receive an update on progress with the handrail.

Cllr Williams informed Councillors that no progress had been made on the issue and that he would be speaking to the Architects, Mitchell Proctor, very soon. The Clerk informed Councillors that she had received an email from them asking if the snags had been completed to satisfaction. Councillors agreed that Mitchell Proctor should be the ones to ensure that snags have been rectified to an acceptable standard and not the Clerk.

MEETING CLOSED 19:35