

# Brinsworth Parish Council

## MINUTES OF THE MEETING HELD ON THURSDAY 15 FEBRUARY 2018

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Not Present

Councillors : Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr Mrs J Tompkins

Officers : Mrs G Blank

### **2128 Public Question Time (20 minutes)**

Due to the apologies received from the Chair and Vice Chair the remaining Councillors elected Cllr Buckley as the Chairman for this meeting.

There were 3 members of the public, Police Insp Bakewell and 2 RMBC Youth Services representatives in attendance.

Insp Bakewell was in attendance to listen to the concerns of residents with regards to anti-social and threatening behaviour, and criminal damage caused by youths in the area. The residents shared their experiences and how they felt that response times are not adequate. Insp Bakewell clarified the response times targets set out by the Government and explained how calls were allocated by the call handlers. She updated the residents and Councillors on a CIM meeting held that day with other multi agencies, chaired by a RMBC member of staff, and informed them that the report from this meeting would shortly be made available to them.

The Youth Services representative explained to residents their role in the community and how they can possibly assist with problems. Contact details were shared.

Insp Bakewell confirmed that Brinsworth was currently a hot topic and of high importance with the Police and other agencies.

### **2129 Apologies**

Apologies were received from Cllrs Barry, Ridge, Saxton, Rollinson and Williams and the reasons given were approved.

### **2130 Declaration of Members' Interests**

The Chairman asked Councillors to make any declarations of interest prior to the relevant item being discussed.

Cllr Bowler declared a pecuniary interest in item 8a on the agenda.

### **2131 Approval of the Minutes of the Meeting Held on :-**

18th January 2018

RESOLVED: That the minutes of the meeting held on the 18th January 2018 are approved as a true and accurate record.

### **2132 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary**

2122 (2113)(2103) - SYPTE Bus Shelter - The meeting arranged for the 14th February 2018 was cancelled due to the unavailability of the Project Management group. The Clerk informed Councillors that she was arranging an alternative date preferably to coincide with the peak traffic times outside The Centre.

2112 (2114b) - Brinsworth Lane Shopping area - The Clerk read out an update she had asked for from RMBC which explained that delays in the project had been caused by the original building contractor renegeing on the start date. An alternative contractor has been engaged and works are due to commence on the 26th February 2018 with a 30th March 2018 completion date.

2123 - The Clerk reported that she had received no further contact from the Police regarding the tree on Millennium Park but has arranged for the tree to be taken down free of charge.

2125 (a) - Kidzone - The Clerk and Assistant Clerk had been to a Kidzone session where 22 kids were in attendance all wanting to get involved in the new craze that is making slime. Active Regen were also in attendance for roughly 40 minutes playing indoor games with the kids. The Clerk confirmed that after discussions with staff 2 out of the 3 have the required DBS checks in place. The member of staff without the DBS check is currently on maternity leave so this issue will be resolved on her return to work. The Clerk had also discussed with staff ways to promote the youth club and encourage regular attendance.

2125 (b) - Rotherham Advertiser coverage - The Clerk reported that the coverage for Brinsworth in the Rotherham Advertiser was still poor and that contact with its editor still needed to be made.

## **2133 Community Issues**

- Police (Insp Bakewell in attendance)

- To consider a request from PCSO Brown re anti-social behaviour (forwarded)

The Clerk reminded Councillors of PCSO Brown's request to provide a lockable gate at the Field View entrance of Brinsworth playing fields to restrict pedestrian access. Councillors felt that if the Parish Council agrees to this request then they will be setting a precedence for the other entrances to the field. Councillors also felt that the gate would not be popular with all Brinsworth residents and at this time finances are not available for such a project.

RESOLVED: That the Clerk respond to PCSO Brown with regards to the Parish Council's decision not to support his request.

- RMBC Ward Members (only Cllr Buckley in attendance)

Councillor Buckley updated Councillors on the results from RMBC's waste collection consultation and actions RMBC are taking next.

Councillor Buckley also reported that RMBC had now set its budgets pending full Council approval.

- Others

There were no other items.

## **2134 Policies**

- To approve the updated Disciplinary Procedure (forwarded)

- To approve the updated Grievance Procedure (forwarded)

The Clerk reported that after seeking HR advice from YLCA it came to light that the Parish Council's current disciplinary and grievance procedures were out of date and did not comply with ACAS standards. The Clerk requested that Councillors approve the revised procedures to ensure the Parish Council were compliant with current legislation.

The Clerk also advised Councillors that they will need to establish both a staffing and a grievance committee with a minimum of 3 Councillors on each independent of each other. The Clerk will add this to a later agenda to be discussed.

RESOLVED: That the updated Disciplinary and Grievance Procedures are approved.

## **2135 Planning**

- To receive RMBC Planning Lists

a) RB2018/0067 - Demolition of existing dwelling and erection of new dwelling at Howarth Grange, 2 Whitehill Lane - Cllr Bowler expressed a pecuniary interest in this item and took no part in discussions - noted.

b) RB2018/0089 - Single storey front and side extension at 21 Fullerton Drive - noted

c) RB2018/0131 - Installation of new condenser plant equipment unit and relocation of existing at Tesco Express, 15 Brinsworth Lane - noted

d) RB2018/0132 - Display of various illuminated and non illuminated signs at Tesco Express, 15 Brinsworth Lane - noted

e) RB2018/0182 - Demolition of existing conservatory and erection of single storey rear extension at 29 Hackness Lane - noted

- To receive an update on applications previously considered

RB2016 / 1711 - Refusal for a residential development at Whitehill Lane / Brinsworth Road junction due to loss of green space and buffer function between M1 motorway and the Parkway and also noise, air quality and outlook for residents.

The Clerk also confirmed that planning permission for both the Solar Panels and The Centre Signage would need to be obtained.

## **2136 Reports**

Cllr Dyson provided an update on the Aughton Early Years meeting.

Cllr Bowler reported that Ellis Street backs were in a mess and was informed that RMBC have scheduled a litter pick for a date in March still to be confirmed.

Cllr Buckley updated Councillors on the planned closure of Rotherham bus station due to structural repairs needed. An alternative bus station is to be situated on the old Tesco site at Forge island and works should take approximately 12 months.

GDPR - The Clerk informed Councillors that the Assistant Clerk and herself had sat through a SLCC webinar on the subject. The changes are a result in the increased usage of IT. The Clerk explained the advice given and that there was a lot of literature available should any of the Councillors be interested. At present the Government are still discussing whether the Data Protection Officer needs to be independent or whether it can be an existing employee of the Parish Council. This person is responsible for compliance with the new data protection legislation. The Clerk feels that this is a very complex area that will need extensive training should the Assistant Clerk or herself be required to take on these duties.

Dog Fouling Signs - Cllr Barry has requested that the spare 'We Are Watching You' signs be put up around the Parish. The Clerk confirmed this had been completed in the hotspot areas Cllr Barry had suggested.

Motor Cycle Nuisance - The Clerk had received a request from PCSO Brown to have off road bike signs placed along hotspot areas and that this had been completed.

Street Cleansing - The Clerk reported that she had met with Wayne Munro-Smith from RMBC Love your Streets following an enquiry she had made about what Street Cleansing equipment RMBC staff use. He is very keen to work with the Parish Council as he feels that Brinsworth does have a problem. Hotspot areas and lack of bins in Brinsworth were discussed, as well as what the Parish Council currently does to supplement RMBC street cleansing service. He confirmed that a litter pick for the area around Ellis Street had been arranged and said litter picks in other areas of Brinsworth could also be arranged in future. He is looking to recruit volunteers to support the litter picks in Brinsworth and asked if a leaflet could be shared on Facebook and in our newsletter. The Clerk informed Councillors that the Parish Council litter picker is currently off ill.

## **2137 Correspondence**

- a) RMBC Electoral Register (Dec) and monthly updates (Jan & Feb) - noted
- b) RMBC Neighbourhoods - Proposed changes to waste collection service (forwarded) - noted
- c) RMBC Transportation & Highways - Proposed amendments to waiting restrictions at Brinsworth Lane Shops - noted
- d) RMBC - Adult Social Care Survey - noted
- e) RMBC - Anti-social behaviour focus of community engagement event - noted
- f) RMBC - Mayor's Charity Easter Egg Raffle - Councillors discussed the request and agreed to support it as in previous years.

RESOLVED: That £20 be donated towards the Mayor's Charity Easter Egg Raffle from the Chairman's allowance.

- g) YLCA - Branch Meeting 24.02.18 (forwarded) - noted
- h) NALC - Chief Executive Bulletins (forwarded) - noted

- i) Focus Disabled - Safety register for disabled and vulnerable people - noted
- j) Bradford & Son - Archers Furniture Sign (forwarded) - noted - to be discussed in item 11.
- k) SYPCC - Newsletter (forwarded) - noted
- l) SYP - Newsletter (forwarded) - noted
- m) SYFAB - Funding News (forwarded) - noted
- n) VAR - Bulletin (forwarded) - noted
- o) Any Other Correspondence
  - 1) SYFRA - February 2018 - noted
  - 2) BDR Waste Treatment Facility Tour - noted

## **2138 Resource Centre**

- a) To confirm the actions to be taken with regards to the Archers sign

Councillors confirmed that they are happy to continue with the course of action previously agreed.

- b) To receive an update

The Clerk gave Councillors a brief update on the Resource Centre:

- The roof will be going on this week
- A meeting with Mitchell Procter Architects has been arranged to discuss what was in the original tender to clarify a few issues.
- Cadams site manager has left and a replacement has been found.

The Clerk updated Councillors on the vacant post advertisements.

MEETING CLOSED AT 20:40