

# Brinsworth Parish Council

## MINUTES OF THE MEETING HELD ON THURSDAY 08 MARCH 2018

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Not Present

Councillors : Cllr R Bowler, Cllr A Buckley, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs J Tompkins

Officers : Mrs G Blank, Mrs L Szanto

### **2139 Public Question Time (20 minutes)**

There were no members of the public in attendance.

### **2140 Apologies**

Apologies were received from Cllrs Barry and Saxton and the reasons given were approved.

### **2141 Declaration of Members' Interests**

The Chairman asked Councillors to make any declarations of interest prior to the relevant item being discussed.

### **2142 Approval of the Minutes of the Meeting Held on :-**

15th February 2018

RESOLVED: The minutes of the meeting held on the 15th February 2018 are approved as a true and accurate record.

### **2143 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary**

2132 (2125a) - KidZone - The Clerk reported that Active Regen have a further 12 weeks funding available for youth activities in Brinsworth and will be using this to support KidZone. The Clerk has asked Brinsworth Academy if they have any 6th form students interested in volunteering to help out. So far staff are managing to cover the vacant post due to maternity leave.

2134 - Policies - The revised policies have been circulated to all staff who have been asked to sign that they have had sight of them.

2136 - GDPR - the Clerk informed Councillors that there is a training course available for Councillors on 18th April 2018.

2138 - Archers Sign - The sign has been taken down and returned to him, the frame will be returned when the Parish Council's logo has been removed.

### **2144 Community Issues**

- Police

The Clerk reported that she has received complaints regarding irresponsible parking outside Brinsworth Manor Infant school. This has been passed on to the Police and RMBC Parking Services, the latter have replied that they will schedule a visit shortly and that residents are encouraged to go out and speak to officers on site.

- RMBC Ward Councillors

Cllr Buckley was the only Borough Councillor in attendance.

Kerbside refuse collection service - Cllr Buckley provided an update.

St George's steps / Black path (Sunnybank Cres) - closing the steps is not out of the question as this will not obstruct access to the black path and the Parish Council can formally request for this to happen. Cllr Buckley requested that the Clerk liaise with staff at RMBC and formally request the closure of St George's steps.

RESOLVED: That the Clerk liaise with staff at RMBC and formally request the closure of St George's steps.

- Others  
There were no items.

## **2145 Planning**

- To consider RMBC Planning Lists
  - a) RB/2018/0030 - First floor side and front extension at 20 Willowgarth Avenue - noted
- To receive an update on applications previously considered  
There were no items to discuss

## **2146 Reports**

- a) Clerks meeting with RMBC  
The Clerk reported that she had attended a Clerk's support meeting arranged by RMBC, Clerks and Councillors. Training requirements and shared services with RMBC were discussed. The Clerks at the meeting have agreed to meet independently to look at GDPR and other changes in legislation between them. The Data Protection Officer at RMBC will not be offering any support to Parish Councils.
- b) Bowling Cabin - The Clerk reported that there has been a burst water pipe in the bowling cabin which has resulted in damage to the carpet tiles but until the floor dries out thoroughly it is still unknown how badly the floor has been damaged. The Amenity Attendants have completed the remedial repairs to the pipes.
- c) Staffing - The Clerk reported that both the Litter Picker and one of the Amenity Attendants are currently off work with illness.
- d) GDPR - The Government are still to decide who can and cannot be the Data Protection Officer for Parish Councils. Fundamental changes will need to occur around the sending and receiving of emails and how this data is stored in future.
- e) Centre Vacancies - The Clerk reported an excellent response to the advertisements with 53 application packs being requested for the Centre Manager post and 25 for the Assistant Manager post. Some applications have already been received and the closing date is the 16th March 2018. A meeting to short list candidates needs to be arranged.
- f) A resident on Manor Road has complained again about cat litter being dumped in the gullies, this has been passed on to RMBC.

## **2147 Correspondence**

- a) RMBC Electoral Services - Monthly Update - noted
- b) RMBC Neighbourhoods - Dog Fouling and Enforcement (forwarded) - noted
- c) SYP - Newsletter (forwarded) - noted
- d) SYFAB - Funding News (forwarded) - noted
- e) VAR - Bulletin (forwarded) - noted
- f) Community First Yorkshire - Rural News (forwarded) - noted
- g) Any Other Correspondence
  - 1) Residents letter - re hearing loops in The Centre and litter issues in the Parish. The Clerk reported that she has responded accordingly to queries - noted.
  - 2) Tinnitus Support Group - 4th Friday of every month - noted.
  - 3) SYPCC - Newsletter (forwarded) - noted
  - 4) NALC - Larger Councils' Committee 2018 Governance Review (forwarded) - noted
  - 5) NALC - Chief Executive's Bulletin (forwarded) - noted
  - 6) YLCA - GDPR Proforma (forwarded) - noted

7) Residents Letter - Trees in Millennium park. A resident has expressed her upset that the tree on Millennium Park has been cut down without public consultation and also commented on the amount of dog fouling in the area. The Clerk reported that she has responded accordingly to the residents email - noted

8) Letter from Alex Nocton - The Clerk read out a letter received from The Yorkshire Terrier pub landlord expressing his interest in continuing with the bar provision at functions and also expressing an interest in taking on the provision of the Café. Councillors discussed the request and agreed that the Clerk should reply to Mr Nocton explaining the situation with the bar and café at The Centre and inviting him to apply for the Village Fete bar provision.

## **2148 Resource Centre**

- To receive an update  
There was no further update available.

MEETING CLOSED 21:10