

## Brinsworth Parish Council

### MINUTES OF THE MEETING HELD ON THURSDAY 17 OCTOBER 2019

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes,  
Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr Mrs J Tompkins

Officers : Mrs G Blank

#### 2340 Public Question Time (20 minutes)

There were two representatives from BWJFC in attendance enquiring about training on the playing field on a Friday evening.

The Clerk explained that the Parish Council asks that teams who do not pay to use the pitches avoid the goal mouths so that they can recover in time for the weekend matches. She also asked if teams would let her know who was using the playing fields and when so that she could inform the attendants on duty.

#### 2341 Apologies

Apologies were received from Cllr Barry and the reason given was approved.

#### 2342 Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

#### 2343 Approval of the Minutes of the Meeting Held on :-

19th September 2019

RESOLVED: That the minutes of the meeting held on the 19th September 2019 are accepted as a true and accurate record.

#### 2344 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2333(2323(c)) - The Clerk informed Cllr Dyson that she had spoken to the PSCO's for Brinsworth who are aware of the issues on Sunnybank Crescent. Unfortunately there are very few instances occurring when they are on duty so ask that residents report any activity directly to the police using the 101 facility.

2338 - The Clerk reported that RMBC have still to complete the hedge cutting programme in Brinsworth. Cllr Hughes asked if the resident adjacent to the property has been contacted to ask them to cut back the hedge if it belongs to their property. The Clerk agreed to look into this.

2339(a) - The Clerk and Chairman have still not had the opportunity to speak to the resident regarding the over hanging trees. The Clerk confirmed that the Tree Maintenance programme for the parish Council is still an outstanding issue.

#### 2345 Community Issues

a) Police - Nothing to report

b) RMBC Ward Councillor updates - Apologies were received from Cllr Simpson.

Cllr Buckley informed Councillors that the weed spraying programme was due to commence. Cllr Hughes asked if he would inform RMBC that the quality of the weed

treatment was inadequate and made little impact on the situation.

Cllr Buckley has also spoken to the resident next door to The Centre regarding cutting back her hedge to assist with problems identified at the exit to the car park. The resident has agreed in principle but has requested to be present to discuss the extent of the work to be carried out. Cllr Bowler asked if he could be present.

c) Others

The Clerk updated Councillors on instances of anti-social behaviour that had happened over the last couple of weeks. CCTV footage available has been given to the PCSO's who are intending visiting the Academy to speak to the culprits.

Cllr Dyson reported that Whitehill Lane was being dug up again.

The Clerk reported that she was now speaking to RMBC Highways Department to gain a licence to place the new dog bins on their land.

**2346 Planning**

- To consider RMBC Planning Lists

a) RB2019/1442 - Change of use to restaurant/café (use class A3), 21 Brinsworth Lane - noted.

- To receive an update on applications previously considered

a) RB2019/0296 - Demolition of flat roof utility building, first floor side and rear extension and canopy to front at 91 Whitehill Road - granted conditionally - noted.

**2347 Policies**

- To receive and approve the updated Financial Regulations Policy

The Clerk highlighted the areas that have been amended to Councillors.

RESOLVED: That the Financial Regulations Policy is accepted and adopted.

**2348 Reports**

- To receive any reports from Councillors

Cllr Saxton reported that a resident has mentioned to her about red dust in her garden bird bath. Cllr Buckley agreed to contact RMBC Environmental Health Department to see if they have received any other reports.

The Clerk reported that she had attended a meeting at the Centre with the Sheffield and Rotherham Wildlife trust who are wanting to run Wild at Heart sessions from the Centre. Part of the programme is to get involved with community garden projects such as the one the Parish Council has started. The Clerk is hopeful this will lead to volunteers to help maintain the garden in future.

**2349 Meetings**

a) To consider and approve the distribution of Agendas and Minutes

Following complaints regarding the order agendas, minutes and supporting documents are issued the Clerk asked for clarification on how Councillors wished to receive them in future. She explained that due to timings it is not always possible to send these documents out in the correct order.

RESOLVED: That the current process for sending out agendas and minutes is kept in place.

b) To consider and approve the use of iPads.

The Clerk informed Councillors that the iPads they currently use are no longer able to upgrade to the latest IOS version due to their age and that this may cause problems in future. The size of memory in the iPad also means that Councillors need to delete correspondence they do not need to keep.

## 2350 Correspondence

For Action:

- a) YLCA - Chairmanship Training (forwarded) - it was agreed that Cllrs Barry, Bowler and Ridge attend if they are available.
- b) YLCA - Freedom of Information Training (forwarded) - it was agreed that the Assistant Clerk should attend.
- c) YLCA - Finance Training (forwarded) - The Clerk already has approval to attend.

For Information:

- a) RMBC Planning Policy - Consultation on Draft Supplementary Planning Documents (forwarded) - noted.
- b) RMBC Neighbourhoods - Local Council's Planning Protocol - noted.
- c) RMBC Neighbourhoods - Registering with Rotherham Volunteer Centre (forwarded) - the Clerk informed Councillors that the Parish Council was already enrolled and is advertising for volunteer gardeners - noted.
- d) RMBC Neighbourhoods - Community Infrastructure Levy Seminar 08.10.19 (forwarded) - the Clerk updated Councillors on her understanding of CIL and informed them that the Parish Council had received its first payment - noted.
- e) RMBC Neighbourhoods - Town and Parish Council Network Meeting 19.11.19 (forwarded) - the Clerk is intending to attend and invited Councillors to join her - noted.
- f) RMBC Neighbourhoods - VAR Reaching Communities Surgery 24.10.19 (forwarded) - noted.
- g) RMBC Neighbourhoods - Brinsworth & Catcliffe News (forwarded) - noted.
- h) RMBC Regeneration & Environment - Proposed Removal of Payphones (forwarded) - noted.
- i) RMBC Ward Councillors (NS) - Suggestion for Newsletter regarding 2020 Elections (forwarded) - noted.
- j) RMBC Ward Councillors (NS) - Update of Forge Island - Rotherham Town Centre (forwarded) - noted.
- k) YLCA - White Rose Update - October 2019 (forwarded) - noted.
- l) YLCA - Branch Meeting Dates Autumn 2019 (forwarded) - noted.
- m) YLCA - Branch Meeting Dates 2020 & Police Information (forwarded) - noted.
- n) YLCA - SYPCC Public Accountability Board (forwarded) - noted.
- o) NALC - Bulletins (forwarded) - noted.
- p) SYP - Community Action Partnership (forwarded) - noted.
- q) SYFRA - Newsletter (forwarded) - noted.
- r) VAR - Bulletins (forwarded) - noted.
- s) Rural Services Network - Bulletins (forwarded) - noted.
- t) Community First Yorkshire - Newsletter (forwarded) - noted.
- u) Keep Britain Tidy - Dark Nights = Dog Poo Increases (forwarded) - noted.
- v) Resident - Reply to Article in Newsletter - noted.
- w) Any Other Correspondence

- 1) Area Housing Panel Meeting 4.11.19 - noted
- 2) Residents complaint letter - training on Brinsworth Playing Fields - noted.

MEETING CLOSED: 19.30