

## Brinsworth Parish Council

### MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 16 JANUARY 2020

Those present :

**Chairman : Cllr A Buckley**

**Vice-Chairman : Cllr J Williams**

**Councillors : Cllr R Bowler, Cllr D Dyson, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr Mrs J Tompkins**

**Non Councillors : Cllr N Simpson**

**Officers : Mrs G Blank**

#### **2370 Public Question Time (20 minutes)**

There were no members of the public in attendance.

The Chairman took the opportunity to wish everyone a Happy New Year and reminded them to be courteous to each other and follow meeting etiquette as set out in the Standing Orders.

#### **2371 Apologies**

Apologies were received from Cllr Barry and the reason given was approved.

#### **2372 Declaration of Members' Interests**

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

#### **2373 Approval of the Minutes of the Meeting Held on :-**

12th December 2019

RESOLVED: That the minutes of the meeting held on the 12th December 2019 are approved as a true and accurate record.

#### **2374 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary**

2366 - The Clerk informed Councillors that she had reported the lights out on Sunnybank Crescent and was informed that the fault was with National Grid who are working on the issue.

#### **2375 Community Issues**

a) Police - There were Police in attendance

b) Ward Councillors - Cllrs Buckley and Simpson were in attendance and updated Councillors on local issues. Councillors were asked to look at the school holiday questionnaire to be recirculated by the Clerk, and let Cllr Buckley have any comments they wish to make asap.

c) Others - Cllr Hughes asked if resurfacing work on Quarry Close was still to be completed, this led onto discussions about other roads in Brinsworth needing resurfacing, the main issue being Brinsworth Lane.

The Clerk asked the Ward Councillors if they knew who the CCTV camera installed on Howarth Drive belongs to following an email from a concerned resident. Ward Councillors were not aware of it but would ask colleagues at RMBC and SYP.

Issues with bikes causing anti-social behaviour in the village were raised and Cllr Buckley said he would pass on the concerns to the local PCSO's.

## **2376 Planning**

### a) RMBC Planning Lists

- RB2019/1879 - First floor front and side extension and replacement of rear flat roof with pitched at 38 Fullerton Drive - noted

### b) To receive an update on applications previously considered

- RB2019/1733 - Demolition of existing attached garage and erection of single storey side extension at 2 Chaffinch Avenue - Granted Conditionally - noted

## **2377 Reports**

There were no reports received.

## **2378 Correspondence**

### For Action

a) YLCA Spring Conference (Ossett) - 28.03.20 (forwarded) - The Clerk informed Councillors that she would assess the need to attend after the Practitioners Conference in February.

### For Information

- a) YLCA White Rose Update - December 2019 (forwarded) - noted
- b) NALC - Newsletter (forwarded) - noted
- c) Rotherham South Neighbourhood Newsletter (forwarded) - noted
- d) VAR Bulletins (forwarded) - noted
- e) Rural Services Network (forwarded) - noted
- f) Brinsworth & Catcliffe Ward News - January 2020 (forwarded) - noted
- g) Any Other Correspondence
  - 1) Self harm awareness training for parents ad carers - noted
  - 2) Area Housing Panel Agenda and Minutes - noted
  - 3) YLCA new website information - noted
  - 4) Multi agency meeting - 12/02/2020 at 1pm - noted

## **2379 Policies**

a) To consider and approve Death of a Member of the Royal Family Protocol Policy

The policy had been circulated to Councillors prior to the meeting for their consideration.

RESOLVED: That the policy is adopted and The Clerk is to purchase the necessary stationery in preparation.

b) To receive information and acknowledge the requirement for an Accessibility Statement on the Parish Council Website

The Clerk informed Councillors that Website legislation for local councils had recently changed which needs to be in place for September 2020.

RESOLVED: That Councillors acknowledged the need for the Council's Website to be assessed and have an appropriate Accessibility Statement.

**2380 Staffing \***

- a) To receive an update on the Litter Picker absence

The Clerk informed Councillors that the litter picker was still off work with sciatica and needed to go for further assessment. Litter busters and the attendants are trying to keep the litter down in the village but it is making little impact. The husband of the litter pick has offered to cover a few of her shifts as a short term measure.

Cllr Hughes asked if it was worth considering employing a 2nd litter picker so that there is cover in future, the Clerk agreed this would be a good idea.

Cllr Bowler asked that the employment contract includes provision that staff will use any equipment provided by the Parish Council

RESOLVED: That the Clerk advertise for a 2nd litter picker and as an interim measure use the husband of the current litter picker

- b) To receive an update on the recruitment of the Deputy Clerk

The Chairman update Councillors on the recruitment of the Deputy Clerk. There had been 21 applicants which has been reduced to 8 by the Clerk. The interview panel comprising of himself, Cllr Williams, Cllr Saxton and the Clerk have then shortlisted 4 candidates for interview. Interviews have been scheduled for the 30th January.

MEETING CLOSED 19:30