

Brinsworth Parish Council

MINUTES OF THE SPECIAL ORDINARY MEETING HELD ON THURSDAY 18 JUNE 2020

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs K Saxton, Cllr Mrs J Tompkins

Officers : Mrs G Blank, Mrs J Huddleston

2404 Public Question Time (20 minutes)

There were no members of the public in attendance.

2405 Apologies

Apologies were received from Cllr Mrs M Rollinson and the reason given was approved.

2406 Declaration of Members' Interests

To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the members Code of Conduct.

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2407 Emergency Action

a) To remove the Emergency Delegation of Authority Plan and Business Continuity Plan put into place on 19th March 2020 to assist the Parish Council with its business continuity through the Covid19 Pandemic.

The Clerk explained to Councillors that this item needed to be the first item of business to reinstate powers to the full Council.

RESOLVED: That the Emergency Delegation of Authority Plan and Business Continuity Plan put into place on 19th March 2020 to assist the Parish Council with its business continuity through the Covid19 Pandemic is removed.

b) To review and approve the Virtual Meetings Policy.

The Clerk had circulated a virtual meetings policy prior to the meeting that explained how meetings should be conducted virtually.

RESOLVED: That the Virtual meetings policy is approved and adopted by the Parish Council.

c) To receive an update on the Coronavirus and latest Government advice.

The Clerk updated Councillors on the holding of Parish Council meetings, until restrictions are lifted and there is no limitation on the number of people able to attend meetings the Parish Council will have to continue to hold virtual meetings.

d) To review and ratify all decisions made under the Delegation of Authority Plan time period.

The Clerk had circulated a list of all decisions made during the Delegation of

Authority period to all Councillors throughout the lockdown period. Councillors were asked if they wished to ask questions or make comments.

RESOLVED: That the decisions made under the Delegation of Authority period are approved.

2408 Approval of the Minutes of the Meeting Held on :-

- a) 12th March 2020 - Ordinary Meeting
- b) 19th March 2020 - Special Ordinary Meeting

RESOLVED: That the minutes of the meetings held on the 12th and 19th March 2020 are accepted as a true and accurate record.

2409 Councillor Vacancy

- a) To receive the resignation of Cllr Bowler
- b) To receive the resignation of Cllr Dyson

The Clerk reminded Councillors that both Cllrs Bowler and Dyson had submitted their resignations prior to lock down and that this needed to be formally acknowledged.

RESOLVED: That the resignation of both Cllrs Bowler and Dyson are accepted.

- c) To consider and approve the advertisement of the 3 vacant Councillor positions.

The Clerk confirmed that RMBC had granted the Parish Council permission to co-opt new members to the vacant post should they wish to. Councillors discussed how this would be possible and agreed that until face to face meetings can be held the decision should be deferred.

2410 Meetings

- To discuss the frequency of meetings going forward

RESOLVED: That the programme of Parish Council meetings will continue as planned.

2411 Resource Centre

- a) To receive an update

The Clerk informed Councillors that 4 members of Brinsworth Community Trust had tendered their resignation due to other commitments. The Operations and HR Manager for The Centre had also tendered her resignation. This leaves no directors on the newly formed CIC and 4 members on BCT.

- b) To consider and approve the Parish Council becoming 'Sole Trustee' of The Centre

The Clerk informed Councillors that the Deputy Clerk and herself had been looking into the Parish Council becoming Sole Trustee of The Centre as it had not been previously considered. A document from ACRE was available for Councillors to read to explain how this would work. Cllrs Buckley, Hughes and Williams reported that they had already seen the document and agreed it was an option worth looking into. The Clerk explained that the Parish Council would be come a Trustee as an organisation and could then register itself as a Charity with the Charities Commission. The Clerk shared information on how other Parish Councils work in a similar way.

RESOLVED: That the Parish Council become Sole Trustee of The Centre Charity.

c) To consider and approve the intermediate staffing arrangements of The Centre

The Parish Council discussed the issue and agreed that a Trustee meeting be scheduled asap to discuss the issues.

RESOLVED: That a Trustee meeting is arranged for Monday 22nd June 2020.

d) To consider and approve the setting up of monthly committee meetings for The Centre

It was agreed that this would be discussed at the next Trustee meeting.

MEETING CLOSED: 19:45