

Brinsworth Parish Council

MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 15 OCTOBER 2020

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr P Soper, Cllr Mrs J Tompkins

Officers : Mrs G Blank, Mrs J Huddleston

2438 Public Question Time (20 minutes)

There were no members of the public in attendance.

2439 Apologies

None received.

2440 Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest prior to the relevant item being discussed

2441 Approval of the Minutes of the Meeting Held on :-

10th September 2020

RESOLVED: That the minutes of the meeting held on 10th September 2020 are approved as a true and accurate record.

2442 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2431a) - Cllr Buckley had raised the issue of speeding at the POP meeting in September and was told that there are currently no speed checks with guns taking place and that PCSO's do not work evenings so wouldn't be able to do checks when the problem is worst at night.

RESOLVED: Cllr Buckley said he would raise the matter again at the next meeting.

2431c) - Cllr Gregory reported she had contacted the War Graves Commission and has been asked to supply photos of the graves and clarify what the annual £20 funding is spent on.

RESOLVED: Cllr Gregory will send this information and feed back again once they have responded.

2443 Community Issues

- To receive information and make any necessary decisions arising from issues raised, from:

a) Police - None received.

b) RMBC Ward Councillors

Cllr Simpson's update had been sent via email and circulated to Cllrs prior to the meeting.

Cllr Gregory had received a newsletter from Adam Carter.

RESOLVED: Cllr Gregory to bring the newsletter to the Parish Council office so this can be circulated

c) Others - None received.

2444 Disposal of Equipment

- To discuss and approve the disposal of Councillors iPads

Councillors indicated if they would like to purchase their old iPad from the Parish Council for £30. The Clerk told them there are at least 4 spare, and there may be more once the remaining Councillors have decided whether or not to buy theirs. Cllrs discussed what to do with the remaining iPads, including whether to donate for use at the Centre or the Library.

RESOLVED: It was agreed to discuss at the next Finance meeting once it was clear how many iPads were left.

2445 Policies

- To consider and approve GDPR Policies

Prior to the meeting the Deputy Clerk had circulated the GDPR Policies for the Councillors to consider. She explained that it is a legal requirement to have these policies in place, and ensure they are being followed, along with the policy of how to report any potential breaches. The Deputy Clerk also highlighted the Actions for Councillors document and explained that this is a guide to assist Councillors in making sure they are keeping and sharing information in line with the GDPR Policies.

RESOLVED: That the GDPR Policies are approved.

2446 Planning

a) To receive RMBC Planning Lists

- 1) RB2020/1446 - Application of Lawful Development Certification re single storey rear extension at 29 Field View - noted
- 2) RB2020/1500 - Two storey side and rear, single storey front and rear and first floor front extensions at 38 Manor Road - noted

b) To receive an update on decisions previously considered

- 1) RB2020/1167 - Application to vary condition No 2 (materials) imposed by RB2020/0287 at 61 Bonet Lane - Granted Conditionally - noted

2447 Reports

a) To receive feedback on the latest edition of the Newsletter

The Clerk told Councillors that a former Trustee of the Centre had been offended by the information in the newsletter about the Parish Council becoming sole trustee of The Centre. The Clerk had explained this was not the intent of the article and offered to clarify this further in the next newsletter, but the former trustee had said this would not be necessary.

b) To consider and approve the distribution of Minutes

The Deputy Clerk explained that with the Trustee meeting making 3 meetings per month, Parish Council staff were aware there were a lot of minutes and agendas being sent out. Councillors were asked to consider whether they just wanted to receive previous minutes with agendas to minimise the amount of information they received or if they were happy to continue with the current procedure of receiving

minutes a week after each meeting and then again with the agenda for the next meeting.

RESOLVED: It was agreed to continue receiving minutes a week after each meeting as well as with agendas.

c) To consider and approve the taking of up to date Councillor and staff photographs.

The Clerk explained that the Chair and Vice Chair photographs needed renewing, along with a new one for Cllr Soper, and asked if all Councillors wanted an up to date photo while this was being arranged.

RESOLVED: The Clerk said she would arrange for new photos for all Councillors.

d) To receive any other reports from Councillors and consider and approve any action required.

None received.

2448 Correspondence

For Info

- a) RMBC Electoral Services - Monthly Update - noted
- b) RMBC Neighbourhoods Team - Newsletter (forwarded) - noted
- c) YLCA - White Rose Updates (forwarded) - noted
- d) NALC - Updates and Bulletins (forwarded) - noted
- e) SYFRA - Newsletter (forwarded) - noted
- f) Yorkshire Society - Newsletter (forwarded) - noted
- g) Any Other Correspondence
 - 1) RMBC - Covid Updates (forwarded) - noted
 - 2) RMBC Neighbourhoods - Notes from Parish Liaison Meeting (forwarded) - noted
 - 3) YLCA - Branch Meeting - Agendas and Minutes (forwarded) - noted

Meeting Closed: 19.50

2449 Zoom Meeting Joining Instructions

Join Zoom Meeting

[https://us02web.zoom.us/j/86560505722?
pwd=TUVxbXVUd1pUSXRSNmtQK2M3MmJ2Zz09](https://us02web.zoom.us/j/86560505722?pwd=TUVxbXVUd1pUSXRSNmtQK2M3MmJ2Zz09)

Meeting ID: 865 6050 5722

Passcode: 918309