

Brinsworth Parish Council

MINUTES OF THE PREMISES MEETING HELD ON THURSDAY 12 APRIL 2018

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Cllr D Barry

Councillors : Cllr R Bowler, Cllr A Buckley, Cllr D Dyson, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr Mrs J Tompkins

Officers : Mrs G Blank, Mrs L Szanto

675P Apologies

Apologies were received from Cllr Gregory and the reason given was approved.

676P Declaration of Members Interests

The Chairman asked Councillors to make any declarations of interest prior to the relevant item being discussed.

677P Approval of the minutes of the meeting held on:-

1st March 2018 and 15th March 2018

RESOLVED: That the minutes of the meetings held on 1st and 15th March 2018 be approved as true and accurate records.

678P To receive information on ongoing issues and decide further action where necessary

665P (659P)(653P)(646P) - Pavilion Roof - The Clerk reported that 2/3rds of the roof had been completed by the contractor.

665P (659P)(657P)(653P)(646P) - Field Lights - The Clerk reported that she had passed this project onto the Assistant Clerk to progress obtaining 3 quotes.

667P - The Clerk informed Councillors that she had spoken to Gary from Active Regen about provisions for the elderly and he had said that once the new Centre is open he will look at reintroducing the activity for Brinsworth. He also offered to reinstate the youth activity at any time should other avenues the Parish Council are looking at not work out.

679P Update on Bookings

- To receive updates on regular and one-off bookings

The Assistant Clerk updated Councillors on regular bookings and informed them that there were no new bookings. There has been interest in bookings for the new Centre and the Assistant Clerk is keeping a list of details to pass onto the Centre Manager once they are in post.

680P Maintenance

- To approve the installation of an alternative entrance to the Bowling Green

The Clerk updated Councillors on the idea from the Attendants and Bowlers to install a new entrance gate to the side of the Bowling Green nearest to the Pavilion. The Clerk is trying to encourage the Bowlers to use the top car park permanently and this will make access easier for them and this option will mean the least work / cost. A quote of £550 had been received and the Clerk requested permission to go ahead with the project.

RESOLVED: That an alternative gate to the Bowling Green is installed at a cost of £550.

- To approve the alteration of the access behind the Pavilion

The Clerk informed Councillors that there is currently no access to the Field View side of the Pavilion for grass cutting and taking meter readings and asked if the old gate previously sited at the front of the Pavilion can be installed to the rear of the Pavilion. Councillors discussed the problem and asked the Assistant Clerk to obtain some prices.

- To approve the repairs identified by RMBC to the fencing on Howarth Play Area

The Clerk advised Councillors that some minor repair works were needed to the Motorway side of the fencing at Howarth Park.

681P Play Equipment

- To receive an update on the equipment situated at the top of Brinsworth Playing Fields

The Clerk informed Councillors that she had put a bid together for funding from the Tesco Bags of Help project to contribute towards new swings at the top of Brinsworth Playing Fields.

682P Resource Centre

- To receive an update

The Clerk provided an update on the Centre:

- a. AV Plans and prices - The Clerk and Chairman are currently co-ordinating quotes.
- b. Electrical Plans - need completing for all areas however Cadam will need detailed electrical plans for both the bar and kitchen area from the company the Parish Council engage to complete the project.
- c. Kitchen Design - alternative quotes are being obtained. The Clerk was asked to contact Whiteheads to obtain the bar design. The Chairman informed Councillors that he was looking at a deal for getting a coffee machine free of charge with the only requirement being that a certain brand of coffee has to be used (ILLY).
- d. Bar Cellar - The brewery will supply and fit all equipment needed to serve their products, excluding the actual bar, however the Parish Council will need to supply and fit their own cellar cooling fan as part of the conditions. The Clerk has asked the contractor, via Stephen Haslam, to look at the appropriate piece of equipment and provide a quote.
- e. CCTV - The Chairman has now received 2 quotes and will bring them both to the next Parish Council meeting for approval.
- f. The Clerk has now been asked to look into an appropriate Telecoms package for the Centre and Pavilion.
- g. The Clerk has once again asked Patrick Meeds, the Quantity Surveyor, for an update on costings to enable the Parish Council to accurately budget for further costs but has yet to receive a reply.
- h. All Big Lottery claims are up to date and all payments have been received.
- i. The installation of the air conditioning system will start next week.
- j. The windows and doors will be fitted once the scaffolding has been taken down.
- k. Cadam Construction have identified an issue with the external lighting and have put forward an alternative suggestion.

The Clerk was asked to find out who Cadam intended using for the alarm system.

- To consider and approve the election of Parish Council representatives and other members to be trustees of Brinsworth Community Trust

The Clerk informed Councillors that the draft constitution had been circulated to them all after the last meeting and asked them to consider the way forward.

Councillors discussed the issues and asked who would like to be considered to represent the Parish Council. Cllrs Barry, Bowler and Williams all expressed an interest and the remaining Councillors discussed the proposal.

Councillors then discussed the appropriate method of recruiting non Parish Council members. As the meeting was getting late the Clerk asked Councillors to consider the way forward in time for the next meeting so that the issue can be progressed.

RESOLVED: That Cllrs Barry and Williams be selected as the first representatives of the Parish Council onto the Board of Trustees and that Councillors consider how to progress the recruitment of 3 further members.

- To consider and approve any outstanding issues regarding the Centre (list to be supplied prior to meeting)

Items to be discussed at the next meeting:

- a. Internal doors selection

683P Library

- To receive an update

Cllr Saxton moved standing orders at 21:00

The Clerk advised Councillors that she has a few quotes outstanding and then she can submit the financial request to RMBC.

The technical drawings for the ramp, steps and raft are still outstanding from John Box, the Architect, and the Clerk is chasing these too.

The Clerk has spoken to Cadam who is in a position to commence work once given the go ahead.

MEETING CLOSED AT 21:10