

## Brinsworth Parish Council

### MINUTES OF THE PREMISES MEETING HELD ON THURSDAY 04 OCTOBER 2018

Those present :

Chairman : Cllr J Williams

Vice-Chairman : Cllr D Barry

Councillors : Cllr R Bowler, Cllr A Buckley, Cllr D Dyson, Cllr Mrs P Gregory, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr Mrs J Tompkins

Officers : G Blank, L Szanto

#### 713P Apologies

Apologies were received from Cllr Hughes and the reason given was approved.

#### 714P Declaration of Members Interests

The Chairman asked Councillors to make any declarations of interest prior to the relevant item being discussed.

#### 715P Approval of the minutes of the meeting held on:-

6th September 2018

RESOLVED: That the minutes of the meeting held on the 6th September 2018 are approved as a true and accurate record.

#### 716P To receive information on ongoing issues and decide further action where necessary

There were no ongoing issues to discuss.

#### 717P Update on Bookings

a) To receive updates on regular and one-off bookings

The Assistant Clerk updated Councillors on bookings.

The Clerk informed Councillors that regular users would shortly be moving back to the Centre which would leave availability in the Pavilion. It was agreed that spaces are advertised via Facebook and the notice boards as soon as possible.

The Clerk informed Councillors that she had received a letter from the Committee members of Funtime requesting a short term reduction in rent due to a temporary shortfall in attendance. Councillors discussed the request and possible actions that can be taken.

RESOLVED: That the Clerk contact Funtime and request a repayment plan should the Parish Council agree to a 50% rent reduction for a 3 month agreed period.

Cllr Saxton asked if an update on The Centre bookings could be provided at future meetings so that Parish Councillors could be kept informed.

b) To approve giving notice to 3rd party room hire

RESOLVED: That notice be given to 3rd party room hirers for those groups returning to the Centre.

#### 718P Bowling Club

- To consider and approve requests to fit memorial plaques to benches in memory of recent deceased Bowling Club members.

RESOLVED: That approval is given for memorial plaques to be fitted to the bowling green benches in memory of recent deceased Bowling Club members.

**719P Resource Centre**

a) To receive an update

The Clerk updated Councillors on the Centre progress.

- The keys have now been handed over to the Parish Council.
- Most of the furniture has now been delivered with the exception of the function room which is due on Monday.
- A list of snags found will be sent to the Architect by the close of play on Thursday next week.
- A final meeting is scheduled for the 25th October which the Big Lottery will attend.
- User groups are due to return to the Centre from week commencing 15th October.

b) To consider and approve any outstanding issues regarding the Centre

The Clerk reminded Councillors that a lease agreement between the Parish Council and Brinsworth Community Trust still needs to be drafted.

RESOLVED: That the Clerk contact Taylor Emmett Solicitors and set in motion the drawing up of the lease agreement.

c) To consider the future involvement of the Clerk with regards to the running / management of the Centre

Following recent comments made to the Clerk regarding her lack of involvement in the day to day running/management of The Centre she asked for clarification from Councillors as to what they expect from her. The Clerk's perception was that now The Centre Manager and her Assistant are in place they would take control of the day to day operations including bookings and that the Clerk would only control the financial side of things. Councillors discussed the issue.

RESOLVED: That the day to day running and management of the Centre is now the responsibility of the Centre Manager and that the Clerk's involvement should be to keep a track of finances.

**720P Brinsworth Library**

- To receive an update

Cllr Williams informed Councillors that another meeting with RMBC was scheduled for the 8th October 2018 to discuss funding for the Library project. He also reported an issue with the trees being omitted from the planning application has resulted in a further delay. An arboricultural report is now required as part of the planning application and a tree consultant has been engaged to complete this at an additional cost.

Structural drawings are also required so that 3 builders quotes can be sought.

MEETING CLOSED 20:15