

## Brinsworth Parish Council

### MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 18 MARCH 2021

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr Mrs K Chapman, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr P Soper, Cllr Mrs J Tompkins

Non Councillors : Cllr N Simpson

Officers : Mrs G Blank

#### 2490 Public Question Time (20 minutes)

There were no members of the public in attendance.

#### 2491 Apologies

There were no apologies received.

#### 2492 Declaration of Members' Interests

The Chairman asked Councillors to express any declarations of interest either now or prior to the relevant item being discussed.

#### 2493 Approval of the Minutes of the Meeting Held on :-

25th February 2021

RESOLVED: That the minutes of the meeting held on the 25th February 2021 are a true and accurate record.

#### 2494 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2485 (2477) - The Clerk informed Councillors that she had not sent the letters as requested and would complete it as soon as she could.

#### 2495 Community Issues

- To receive information and make any necessary decisions arising from issues raised, from:-

a) Police - There were no police in attendance but articles about car crime had been sent to the Parish Council to publish on its Facebook page, website and noticeboards.

b) Ward Councillors - Cllr Simpson and Cllr Buckley updated Councillors on a variety of issues that they have been involved in.

c) Others - The Clerk reported that a number of attempted dog thefts on the playing fields have been reported. Information on how to report the crimes, including a police incident number has been shared on Facebook, website and posters put in the noticeboards.

#### 2496 Policies

- a) To consider and approve the Code of Conduct
- b) To consider and approve the Financial Regulations
- c) To consider and approve the Standing Orders

The Clerk informed Councillors that these 3 policies need to be reviewed at the annual meeting and a hard copy would be circulated for them to read through before

the meeting.

The Clerk asked Councillors to review the documents and look for any items they don't think are relevant or over complicate the processes of the Parish Council. Only items in bold have to be adopted, regular font items are discretionary but good practice.

## **2497 Planning**

a) To receive RMBC Planning Lists

1) RB2021/0381 - Demolition of conservatory and erection of single storey front & rear extensions at 23 Burnsall Crescent - noted

2) RB2021/0400 - Two storey side & single storey rear extension & rooms in roof space with rear dormer windows at 37 Bonet Lane - noted

3) RB2021/0431 - Increase in roof height to form rooms in roof space with dormer windows at 12 Brownlee Close - noted

b) To receive an update on applications previously considered

1) RB2020/1846 - 3 x shop units & 6 x flats and ancillary parking at Howarth House - Granted Conditionally - noted

2) RB2021/0209 - Application to determine whether prior approval is required of the method of demolition and restoration of the site at Howarth House - Granted - noted

## **2498 Reports**

- To receive reports from Councillors and consider and approve any action required

There were no reports from Councillors

- To receive a report on hanging baskets and consider and approve any action required

The Clerk asked Councillors if they still wished to go ahead with hanging baskets. She also asked if they wanted to look at an alternative supplier who may also be able to provide a watering service. Councillors discussed the issue.

RESOLVED: That the hanging baskets go ahead for 2021 but alternative quotes are obtained and put on another agenda for consideration.

## **2499 Correspondence**

For Action

a) RMBC Neighbourhoods - First draft of RMBC and Local Councils joint working agreement (forwarded) - The Clerk informed Councillors that any responses are due by 6th May and that to give them more time to be able to review the document she would add it to the April agenda for review.

b) YLCA - Conference 21.04.21 to 22.04.21 (forwarded)

RESOLVED: That if the Clerk or Deputy Clerk feel the conference will be beneficial to them they are authorised to book onto the event.

For Info

a) RMBC Neighbourhoods - Elections 2021 (forwarded) - noted

b) Local Government Insight - Domestic Abuse Forum - 28.05.2021 (forwarded) - noted

c) YLCA - Bulletins (forwarded) - noted

- d) YLCA - Training Courses (forwarded) - noted
  - e) YLCA - Branch Minutes 24.02.21 (forwarded) - noted
  - f) NALC - Bulletins (forwarded) - noted
  - g) SYPCC - Blog (forwarded) - noted
  - h) VAR - Bulletins (forwarded) - noted
  - i) VAR - Census Workshop 08.03.21 (forwarded) - noted
  - j) Rural Services Network - Bulletins (forwarded) - noted
  - k) Any Other Correspondence:
    - 1) Local authority treescapes - fund. The Clerk asked Councillors if they were happy for her to sign the Parish Council up to the scheme which will provide funding for future tree planting.
- RESOLVED: That the Parish Council wishes to join the Local authority treescapes fund.

MEETING CLOSED: 19:30