

## **Brinsworth Parish Council**

### **MINUTES OF THE SPECIAL ORDINARY MEETING HELD ON THURSDAY 06 MAY 2021**

**Those present :**

**Chairman : Cllr A Buckley**

**Vice-Chairman : Cllr J Williams**

**Councillors : Cllr Mrs K Chapman, Cllr P Gregory, Cllr Mrs M Hughes, Cllr S Ridge,  
Cllr M Rollinson, Cllr P Soper, Cllr Mrs J Tompkins**

**Officers : Mrs G Blank, Mrs J Huddleston**

#### **2510 Apologies**

Apologies had been received from Cllr Mrs K Saxton and the reasons given were approved.

#### **2511 Declaration of Members' Interests**

The Chairman asked Councillors to express any declarations of interest either now or prior to the relevant item being discussed.

#### **2512 Policies**

- To consider and approve the Officer Member Relations Protocol Policy

The Clerk informed Councillors that this policy was an extension of the Code of Conduct and is a policy that is referred to in it. The policy clearly explains the relationship between officers and Councillors and the process for dealing with any behaviour which is deemed to be unacceptable. The policy had been circulated to Councillors prior to the meeting for their consideration.

RESOLVED: That the Officer Member Relations Protocol policy is approved and adopted by the Council.

#### **2513 Financial Report**

- To receive the year end budget report for 2020/2021

The first draft year end budget had been circulated to Councillors prior to the meeting. The Clerk highlighted areas where the budgets had been adjusted to reflect the loss of income due to Covid restrictions and closure of the Pavilion. The final draft will be circulated once all the reconciliations and year end processes have been completed. The Council has been able to replenish its reserves to within the required amount of between a third and a half of the value of the precept and was also projecting a surplus in the general fund that would be added to the reserves value.

Councillors thanked the Clerk.

RESOLVED: That the year end budget for 2020/21 is received and accepted.

As this was the last meeting of the current Parish Council the Chairman took the opportunity to thank Councillors for their support and hard work over the years and wished them all the best in the local elections.

The Clerk also thanked Councillors for their support since she joined the Parish Council.

MEETING CLOSED: 20:45

