

The Centre, Brinsworth

MINUTES OF THE BRINSWORTH COMMUNITY TRUST MEETING HELD ON THURSDAY 11 FEBRUARY 2021

Those present :

Chairman : Cllr A Buckley

Vice-Chairman : Cllr J Williams

Councillors : Cllr Mrs K Chapman, Cllr Mrs P Gregory, Cllr Mrs M Hughes, Cllr S Ridge, Cllr Mrs M Rollinson, Cllr Mrs K Saxton, Cllr P Soper, Cllr J Tompkins

Officers : Mrs H Hall, Mrs S Widdowson

81 Apologies

Apologies have been received from Cllr Williams and the Clerk and the reasons given were approved.

82 Declaration of Members Interests

The Chairman asked members to make any declarations of interest prior to the relevant item being discussed.

83 Approval of the Minutes of the Meeting Held on :-

14th January 2021.

RESOLVED: That the minutes of the meeting held on the 14th January 2021 are a true and accurate record.

84 To receive information on ongoing issues and decide further action where necessary

71. Councillors were reminded that they must complete the related party interest form and return to H.Hall (HH) as soon as possible.

73. (64b) S.Widdowson (SW) advised Councillors that she had been contacted by the FCA and Ombudsman with regard to the settlement of the insurance claims. They have advised her to write to the Trusts insurance broker to ask why there is a delay in the payment, SW is still waiting for a response. The full settlement amount is unknown but could be in the region of £16,500.

77b. SW advised that The Centre is still on the list of approved vaccination centres should it be required. If The Centre is required a weeks notice will be given.

85 Finances

a. HH gave Councillors the up to date bank balance at the 11th February 2021 of £52,914.25.

b. The bank reconciliation and copies of the bank statements had been circulated prior to the meeting and Councillors checked the figures tallied.

RESOLVED: That the bank reconciliation for January 2021 is reconciled and approved.

c. To receive and approve the receipts and payments for January 2021.

A list of receipts and payments for January 2021 were circulated prior to the meeting. Councillors asked HH for more information on some of the items and she agreed to advise by email on those items she couldn't answer.

RESOLVED: That the receipts and payments for January 2021 are checked and approved.

86 Staffing

- To receive an update

HH advised Councillors that they were using Furlough wherever possible to keep staff costs low. A member of the Café team has handed in her resignation but there are no plans to advertise the vacancy until it becomes clear when The Centre will reopen.

87 Update on Bookings

- To receive an update on bookings

SW advised that KH Plant and Core Assets continued to book The Centre on a weekly basis.

The Valentines takeaway afternoon tea has received a positive response and a similar promotion for Mothers Day will start shortly.

88 Any Other Business

- To receive any other urgent business.

SW advised that she had sought approval from the Clerk and Chairman to purchase some equipment items needed for the kitchen to function. SW also advised them that the fat trap, which is a legal requirement for any commercial kitchen, has also been ordered.

RESOLVED: That the essential spend on kitchen items is approved.

89 Date of Next Meeting

11th March 2021

MEETING CLOSED: 19:15