

Brinsworth Parish Council

MINUTES OF THE EVENTS MEETING HELD ON THURSDAY 08 JULY 2021

Those present :

Chair : Cllr C L Jones

Vice-Chair : Cllr K L Hollis

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr S Ridge, Cllr M Rollinson, Cllr J Watson

Non Councillors : Cllr A Carter

Officers : Mrs G Blank, Mrs J Huddleston

1825E Apologies

Apologies have been received from Cllrs Chatwyn and Nocton and the reasons given were approved.

1826E Declaration of members' interests

The Chair asked Councillors to express any declarations of interest either now or prior to the relevant agenda item being discussed.

1827E Approval of the minutes of the meeting held on:-

25th March 2021

RESOLVED: That the minutes of the meeting held on the 25th March 2021 are approved as a true and accurate record.

1828E To receive information on ongoing issues and decide further action where necessary

There were no ongoing issues to discuss.

1829E Working Party

- To review the terms of reference of the Events Sub-Committee

A draft terms of reference for the Events Sub-Committee was circulated prior to the meeting for Councillors to consider.

RESOLVED: That the terms of reference for the Events Sub-Committee are approved.

1830E Other Events

a) To receive an update on the current guidelines for holding events.

The Deputy Clerk informed Councillors that the Government is currently expected to lift all restrictions on the 19th July which will mean that events may resume.

b) To receive an update on current planned events and approve any amendments.

The Deputy Clerk read out the current planned events:-

RMBC Family Splash Day - 18th August 2021 - Ward Councillors will use the opportunity to consult with younger Brinsworth residents as to what facilities they would like to see in Brinsworth.

Brinsworth in Bloom Competition - to be judged by Councillors in August after closing date.

Fireworks Display - 6th November 2021

Remembrance Service - 14th November 2021

Christmas lights switch on and Christmas Stalls - 26th November 2021

Civic Service - to be decided and discussed.

Queens Platinum Jubilee celebrations - 2nd June 2022

The Deputy Clerk said that she would arrange for a sub-committee meeting to start looking at these events.

Cllr Ridge asked that if the Parish Council was going to hire the Christmas tree lights again could the Council consider spreading them out around the village. The Clerk informed Councillors that in order to do this RMBC will need to be contacted for permission and the cost of moving or purchasing additional brackets calculated. The order for the lights will also need to be placed soon.

Cllr Hannan asked about a Christmas lights competition. The Deputy Clerk informed him that this had been run in December 2020 with quite a low turn out for the number of people who decorate their properties, nevertheless this would also be added for the Events sub-committee to discuss.

1831E Newsletter

a) To discuss and approve the future production of the Parish newsletter.

The Chair read out her proposals going forward for the newsletter and Councillors discussed each item.

- To reduce the cost of the production of the newsletter to less than £1,000 per issue.

Cllr Gregory asked the Chair why this needed to happen if the amount had been budgeted for in 2021/2022. Cllr Gregory did not appose getting value for money but did appose to cutting costs and having a lower quality newsletter going out.

The Clerk informed Councillors that the current cost of the newsletter was dependant on the number of pages but for a 12 page document the costs were as follows:-

Printing in colour on high gloss paper - £1,192, Co-ordination and Design of the newsletter - £250, Delivery of 4,000 newsletters £300.

The Chair responded that the new Councillors felt this was a large expense and that any savings that could be achieved could be spent on other projects.

RESOLVED: That the Clerk research options for reducing the cost of the newsletter without compromising on the current quality.

- To approve the Chair and Vice Chair of the Council as editors and writers of the Parish Council magazine. Who will ensure the newsletter is non political and adheres to the law around purdah.

Cllr Buckley objected to this proposal stating that it had always been a joint effort of the

Parish Council with the Clerk editing and collating articles ready for it all to be pulled together by the current publisher.

The Chair explained that she thought the Clerk's workload was extremely big and this suggestion was only meant to help and support her. Cllr Hollis asked the Clerk how the process currently works.

The Clerk informed Councillors that the full Council would decide of the theme of the newsletter and then the working party would decide on the detail. The Clerk would allocate and co-ordinate articles and ensure they were received in time to be checked and submitted to the publisher.

The Chair informed Councillors that the allocation and co-ordination as well as checking of articles was the only part that she was suggesting the Chair and Vice Chair take on.

Councillors continued to discuss the issue for sometime until the Chair felt it necessary for a vote to be taken. Three Councillors decided to abstain from the vote and one Councillor voted against the proposal.

RESOLVED: That the Chair and Vice Chair of the Parish Council are nominated as the editors of the newsletter with all Councillors continuing to have input into its content.

- That the Parish Council logo and colour palette are given to the editors of the newsletter.

Cllr Buckley asked why this was necessary when the decision on how the newsletter was to be produced in future had yet to be agreed.

The Clerk informed Councillors that there was no specific colour palette used as far as she was aware and an appropriate bottle green could be used. The logo for the Parish Council is the property of the Parish Council and can be shared as long as no unauthorised amendments are made to it.

b) To discuss and approve the terms of reference of the Newsletter Sub-Committee

RESOLVED: That once the future production of the Newsletter is agreed the terms of reference for the sub-committee can be set and agreed.

MEETING CLOSED: 20.30