

Brinsworth Parish Council

MINUTES OF THE EVENTS MEETING HELD ON THURSDAY 09 SEPTEMBER 2021

Those present :

Chair : Cllr C L Jones

Vice-Chair : Not Present

Councillors : Cllr A Buckley, Cllr J T Chatwyn, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr S Ridge, Cllr M Rollinson, Cllr J Watson

Officers : Mrs G Blank, Mrs J Huddleston

1832E Apologies

Apologies had been received from Cllr Hollis and the reason given was approved.

1833E Declaration of members' interests

The Chair asked Councillors to express any declarations of interest either at the start of the meeting or prior to the relevant agenda item being discussed.

1834E Approval of the minutes of the meeting held on:-

8th July 2021

RESOLVED: That the minutes of the meeting held on the 8th July 2021 are approved as a true and accurate record.

1835E Working Party

The Deputy Clerk went through the minutes of the events working party meeting for those Councillors not present at the meeting.

- Brinsworth in Bloom - The Chair and vice chair judged the entrants of the competition and took photos for the newsletter. All under 12 entrants are to receive a £5 voucher due to the low number of entrants.

- The group wants to reinstate Brinsworth litter busters with the Chair being very keen to take a lead on the project. A post will be put on Facebook to see how many residents will be interested in joining the group. A full risk assessment will also need to be written and liability for the volunteers checked. Cllr Chatwyn asked what preventative measures could be looked at to reduce the amount of litter in the first place. The Clerk informed Cllr Chatwyn of the previous actions that have been taken and suggested that these could be relooked at.

- Remembrance Service is to follow the same format as in the past with a service being held in the Centre, followed by a service at the war memorial and then refreshments provided by the Parish Council in the Centre.

- Fireworks display arrangements are being put in place followed by an event in the Centre afterwards. Limelight will be sending Councillors some suggestions for the music play list for them to consider and approve.

- A Halloween party is to be arranged for the 30th October in The Centre and will be a ticketed event.

- The Christmas light switch on and Christmas market is also being considered. The hanging Christmas tree lights will also be positioned at more points in the village this year.

- The Clerk is looking into a markets licence for The Centre so that table top sales can

recommence.

Events being discussed for next year are:

- Queens Jubilee Celebrations
- Easter Egg Hunt
- Octoberfest
- Falklands War Anniversary
- Pumpkin growing and carving competition
- Village Fete
- Party in the Park

1836E Other Events

- a) To consider and approve the Blue Light Event

Cllr Hannan explained to Councillors the idea behind the Blue Light Event that has been arranged to be held on the 23rd October 2021 using the Parish Council field and Pavilion.

It is hoped that the ambulance service and police service will be joining the fire service to put on an informative event for Brinsworth residents.

Councillors agreed that it was a very good suggestion and thanked Cllr Hannan for looking into the idea.

RESOLVED: That the Blue Light Event is approved to be held on the 23rd October 2021.

- b) To receive an update on current planned events and approve any amendments

The deputy Clerk informed Councillors of the planned half term events in the Library and that sales from second hand books will cover the cost of any materials needed.

1837E Newsletter

- a) To approve the suspension of Standing Order SO 7a to allow the Parish Council to revisit minute 1831E(a) and revise the decision made.

The Chair explained why there was a need to revisit this agenda item and the Clerk read out a statement from the YLCA.

These Associations can advise that, by virtue of the Local Government Act 1972, Schedule 12 paragraph 39(1) all decisions of the Council must be made at a meeting of the Council. The only exception being where decisions have been delegated to a properly formulated committee or a Council officer (by virtue of section 101 of the same Act). There is no scenario which permits any Councillor (even the Chairman and Vice-Chairman) to make decisions on behalf of the Council. We can confirm that editing and writing articles for the Council newsletter and controlling what goes in the newsletter going forward, are decisions.

Therefore, there are options available to the council regarding the production of the newsletter:

- A Newsletter Committee is established with detailed terms of reference (minimum 3 Councillors) - which has either the remit to write, edit and produce the newsletter or write and edit newsletter for presentation to the Council for approval for production.
- A Newsletter Working Group is established with the remit of collating and writing articles for the newsletter - articles are presented to the Council for approval and the

Council administration team put the newsletter together.

- Either power with regards approval and production is delegated to the Council Clerk.

RESOLVED: That the suspension of Standing Order SO 7a to allow the Parish Council to revisit minute 1831E(a) and revise the decision made is approved.

Cllr Buckley asked for his abstention to be noted.

b) To approve the process for writing, drafting and approval of the Parish Council's newsletter.

Councillors were asked to consider and approve the 3 options for producing the newsletter going forward and the production of the newsletter in the past and how it needs to evolve took place.

RESOLVED: That a Newsletter Working Group is established with the remit of collating and writing articles for the newsletter, which will be presented to the Council for approval and the Council administration team put the newsletter together.

c) To discuss and approve the autumn newsletter

Councillors had been circulated a draft of the proposed newsletter that had been produced by the Chair and Vice-Chair prior to the meeting.

Cllr Buckley was not happy with the content of the draft and went through his concerns. Cllr Chatwyn felt that the old newsletter needed reinventing and was too long.

The Clerk suggested that the draft newsletter would be a good base to work from for the working party and agreed to arrange a meeting as soon as possible so that the events can be advertised.

RESOLVED: That autumn newsletter is looked at by the working party as a matter of urgency so that events can be advertised in time and that the articles already written are used as a basis to work from.

d) To discuss and approve printing and distribution of the autumn and future newsletters

Cllr Buckley saw no reason in rushing into changing how the newsletter is currently produced, printed and distributed as the budget for this was already set and the precept set on this basis. He had no objection to the costs being reviewed going forward to keep the precept costs low for residents in future years.

RESOLVED: That the printing and distribution of the newsletter is reviewed and discussed at the working party meeting and a proposal brought back to full Council for approval.

MEETING CLOSED: 21.05