

Brinsworth Parish Council

MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 10 FEBRUARY 2022

Those present :

Chair : Cllr C L Jones

Vice-Chair : Cllr K L Hollis

Councillors : Cllr A Buckley, Cllr J T Chatwyn, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr S Ridge, Cllr M Rollinson, Cllr J Watson

Non Councillors : Cllr Mrs C Carter, Cllr A Carter

Officers : Mrs J Huddleston

2603 Public Question Time (20 minutes)

There were no members of the public in attendance.

2604 Apologies

None received.

2605 Declaration of Members' Interests

The Chair asked members to express any declarations of interest either now or prior to the relevant item being discussed.

2606 Approval of the Minutes of the Meeting Held on :-

13th January 2022

RESOLVED: That the minutes of the meeting held on 13th January 2022 are approved as a true and accurate record.

2607 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

a) Statement from Cllr Nocton

Cllr Nocton said he would like to reiterate some facts before the meeting. He reminded Councillors that everyone is here to do the best for the Parish and should be working as a team. Cllr Nocton read out the main principles of the Councillor/Clerk/Employee Relations Protocol, which was agreed in May 2021, highlighting the need to treat each other with dignity and respect in order to do the best for the community.

b) 2598 - The Deputy Clerk reported she had met with RMBC Licencing about the position of the planters and that there may need to be a re-think on where they are placed.

2608 Community Issues

a) Police - none received.

b) Ward Councillors

Ward Councillors were in attendance and reported the following information:

- Park sign competition - signs have been chosen and will be made once all quotes are in.
- 100+ trees will be planted on Bawtry Road as part of the RMBC plan to tackle the climate emergency. Residents have been contacted to get in touch if they have any concerns.
- Blitz Day - the next will be 9th March, all volunteers are welcome. Mandy Ardron will be able to provide details of what area this will be.
- A community conversation day was held in conjunction with the Who Is Your Neighbour group and Early Help team to improve community cohesion around the Duncan and Ellis Street area. Cllr Carter said that further events may take place and asked if the Parish Council or Centre might be able to provide free room hire for this. The Deputy Clerk

informed him that Cllr Jones had already asked for this to go on the next Trust agenda for discussion.

- The Police had said they had not had any further anti-social behaviour reports around the black path area.
- They attended the Anne Frank exhibition at the Academy which was aimed at helping to tackle prejudice and discrimination.
- They are starting work on a Jubilee project with the Academy to create commemorative plaques around the village and may be in touch to look at some of these going on Parish land.
- Ward Councillors were informed that their plans for improving the MUGA and working collaboratively with the Parish Council on play equipment would be discussed at the next Premises meeting.
- As funding for improving the appearance of the Costcutter had not been successful, Ward Councillors are looking to improve the parking outside the shops/Tesco area although RMBC have to engage with 8 private tenants on this.
- Cllr Carter said he would chase the request for improved lighting on the Zebra crossing.
- Cllr Hannan gave Ward Councillors the contact details of 2 local residents who were experiencing problems so they could look into their issues.

The Chair wished Ward Councillors well and they left the meeting.

c) Others

The Chair reported she had attended the Anne Frank Exhibition at the Academy and Councillors discussed the importance of this kind of event.

2609

Reports

a) Chair's report on Role of the Clerk training

The Chair reported that she had emailed Councillors an update on the training she attended as she had been unable to get the recording of the meeting as requested by the Deputy Clerk. The Deputy Clerk said she had not requested a recording of the meeting as this would be a GDPR problem, just a report or any slides from the presentation. The Chair then said the request must have come from Cllr Buckley. Cllr Buckley reiterated it is standard procedure for a report by the Councillor or slides from the presentation, and that he had not mentioned a recording either.

The Chair explained that, due to the sensitive nature of the following items, Councillors should exclude the press and public from the meeting while they are discussed.

RESOLVED: That press and public are excluded from the meeting for agenda points 7b and 7c.

b) Update from Staffing Committee meeting

The Chair of Staffing gave an update from the last Staffing Committee Meeting.

c) Update from Appeals Committee meeting

The Chair of Appeals gave an update on the outcome, made by unanimous decision, of a grievance received. Cllr Watson said she was unhappy with the outcome, and was reminded

that she was part of the Appeals Committee and had voted in favour of the decision at the time.

An animated debate followed, where other Councillors raised concerns about the remit of Appeals Committee and the process that had been followed. The process was explained to Councillors, along with the different remits of Staffing and Appeals Committees, while Councillors were also reminded of the need to respect the confidentiality of the grievance.

The Deputy Clerk was unhappy when the Chair banged on her notepad demanding she wrote down what was being said even though she had already done so. The Deputy Clerk asked the Chair not to continue with this behaviour as she knows how to take minutes.

Cllr Nocton reminded Councillors of the Officer/Councillor Working Protocol, and Cllr Rollinson raised concerns about trust within the Council resulting in Councillors being unable to get on with doing their best for the community.

Cllr Ridge reminded Councillors that the agenda item is an update and that the decision had already been made so the Council need to move on.

Cllr Hannan suggested that everyone use the outcome as a way forward and give people a chance to get on.

A decision was made by a selection of Councillors to have a short break as the meeting was becoming unruly.

2610 Planning

a) To receive RMBC Planning Lists

- 1) RB2021/2315 - Two storey side/rear and single storey rear extension at 11 Fullerton Drive - noted.
- 2) RB2022/0021 - Courtesy consultation for 2 year temporary approval of security unit at land adjacent to sports ground, Bawtry Road - noted.
- 3) RB2022/0072 - Single storey side extension at 97 Manor Road - noted.

b) To receive an update on applications previously considered

- 1) RB2021/1355 - Erection of 14 no. dwellings with associated internal access road, parking and landscaping at former Howarth House, Brinsworth Lane - granted conditionally - noted.

2611 Correspondence

For Action:-

- a) SYFRA - Audit & Governance Committee (forwarded) - noted.
- b) YLCA - Remote Conference - 25.03.22 (forwarded) - noted.

For Info:-

- a) RMBC Neighbourhoods - Newsletter (forwarded) - noted.
- b) YLCA - Updates and Training (forwarded) - noted.
- c) SYPCC - Blog (forwarded) - noted.
- d) SYP - Off Road Vehicle Team (forwarded) - noted
- e) SYCF - Improving Outcomes on Mental Health (forwarded) - noted

- f) VAR - Bulletins (forwarded) - noted
- g) Rural Services Network - Bulletins (forwarded) - noted
- h) Any Other Correspondence

2612 Items Requested by Councillors

- a) To discuss email accounts on Parish Council tablets - Cllr Jones

Cllr Jones asked why she kept getting reminders to delete messages from her inbox. She was reminded there is a limit to storage in the mailbox and that as well as deleting items, she needs to delete sent items and then empty the recycle bin. The Deputy Clerk said she could look into the cost implications of increasing storage.

Cllr Jones asked about accessing emails on other devices and was reminded that it is best to keep emails for the Parish Council on a Parish Council device due to GDPR.

She discussed emailing the newsletter, which she produces on a different device and was reassured that there isn't a problem in creating the newsletter, then emailing from her private email address to the Parish Council one to share.

The Deputy Clerk said she would ask the provider about Councillors email passwords as the Chair expressed concerns that she gets logged out of hers.

The Chair repeated concerns about the screen keypad on her device and the Deputy Clerk reminded her that in order for this to be resolved she would need to leave the device with office staff to look at it.

- b) To discuss and amend Standing Order Point 9b - Cllr Jones

Cllr Jones expressed an interest in reducing the amount of time Councillors give the Clerk to add items onto the agenda. The Deputy Clerk explained that while it is possible to change the current 7 days to 5, this may result in agendas having already been produced before items are sent in, meaning items get delayed to the following month. No decision was made to change the Standing Orders.

- c) To discuss and amend the frequency of future meetings - Cllr Jones

Cllr Jones explained she would like to reduce the frequency of meetings by combining some meetings into one. Councillors discussed the pros and cons of this, and were reminded that the Clerk and Deputy Clerk had been on Committee Training and were in the process of looking at meeting structures of the Parish Council. It was agreed that the request for fewer meetings would be taken into account when this work is done to try to accommodate it.

MEETING CLOSED: 20.35