

Brinsworth Parish Council

MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 09 SEPTEMBER 2021

Those present :

Chair : Cllr C L Jones

Vice-Chair : Not Present

Councillors : Cllr A Buckley, Cllr J T Chatwyn, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr S Ridge, Cllr M Rollinson, Cllr J Watson

Officers : Mrs G Blank, Mrs J Huddleston

2553 Public Question Time (20 minutes)

There were no members of the public in attendance.

2554 Apologies

Apologies have been received from Cllr K L Hollis and the reason given was accepted.

2555 Declaration of Members' Interests

The chair asked Councillors to express any declarations of interest prior to the relevant item being discussed.

2556 Approval of the Minutes of the Meeting Held on :-

12th August 2021

RESOLVED: That the minutes of the meeting held on the 12th August are approved as a true and accurate record.

2557 To Receive Information on Ongoing Issues and Decide Further Action Where Necessary

2551 (4) - The Clerk confirmed that the Council's comments on the proposed housing development on the former Howarth House site have been submitted.

2558 Community Issues

- To receive information and make any necessary decisions arising from issues raised, from:

a) Police - There were no police in attendance. Cllr Nocton informed Councillors that he had attended the latest pub watch meeting and signed up to the scheme on behalf of the Trust. Cllr Nocton passed the pub watch documentation to the Clerk.

Cllr Rollinson informed the meeting that there had been a recent break in near to where she lived and that the Police had reacted quickly - Cllr Carter said he would report the issue at his next meeting with the Police.

b) Ward Councillors - Cllr Adam Carter was in attendance and gave his update:

- Cllrs Carter have spoken to the Police about the recent incident that took place at Brinsworth Academy and offered their support.

- The first blitz day on the Howarth estate had been a success on a very hot day. Cllr Carter thanked Councillors for their support and added that the next planned event is 6th October at 10.00am and will cover Whitehill Lane and Whitehill Road. The final day will be on the 9th of March and a site has yet to be allocated. Cllr Rollinson informed Cllr Carter that herself and Cllr Gregory had not been able to help as they had been clearing St George's Churchyard of weeds and rubbish. Cllr Carter thanked the group for all their efforts to keep the Churchyard looking so pristine.

- Work is moving forward on new planters for the village with several sites being investigated.

- Cllr Gregory asked Cllr Carter if any progress had been made with the owner of the

Costcutter supermarket on the appearance of his shop front.

- The Clerk asked Cllr Carter if he was aware of the issue with the locks on Duncan Street and Ellis Street back gates being changed and glued shut. Cllr Carter advised the Clerk that residents need to inform the housing department of any future issues.

- Cllr Hannan asked Cllr Carter if he could report the state of the footpath on Brinsworth Lane especially outside the school.

- Cllr Buckley asked Cllr Carter if Ward Councillors were able to nominate any roads in the area for repair as they had been able to do so in the past. Cllr Carter confirmed that this was the case and that 23 roads in Brinsworth had been identified and submitted for consideration.

- Cllr Carter informed Councillors that the Ward Councillors CLF funding was now open for small bids of between £250 and £500.

The Chair thanked Cllr Carter for his report.

c) Others

- Cllr Ridge informed Councillors that a member of the public had approached him about the possibility of having a community garden similar to the one that Handsworth has just opened. Councillors agreed that in principle it was a good idea and should be added to a future agenda to discuss further.

- Cllr Jones informed Councillors that she had witnessed drug dealing in the village and had reported it to the Police. The Clerk informed Councillors that drugs has been found on the playing fields and handed over to the Police. Cllr Jones informed the meeting that the Police had told her that these types of incidents can be reported directly to Crime stoppers or via the 101 reporting system.

2559 Policies

Prior to the meeting Councillors had been circulated 4 policies to read and consider if there were any amendments required. The Chair asked Councillors to respond on each policy individually.

Recruitment and Selection

RESOLVED: That the recruitment and selection policy will be reviewed by the Staffing sub-committee and brought back to a full Council meeting for final approval.

Dispensation

RESOLVED: That the Dispensation policy is approved and adopted by the Council.

Emergency Plan

RESOLVED: That the Brinsworth Parish Council Emergency Plan is approved and adopted.

CCTV

RESOLVED: That the CCTV Policy is approved and adopted by the Council.

2560 Representation on External Bodies

a) To approve the suspension of Standing Order SO 7a to allow the Parish Council to revisit minute 2529(a) and revise the decision.

The Chair informed Councillors that a past decision made by the Council needed to be reviewed as advice had been received by YLCA that the decision taken was not a lawful one.

The Clerk read out the response from YLCA:

BRINSWORTH PARISH COUNCIL – REPRESENTATIVES

The Associations can advise that a Chairman or Vice-Chairman has no decision making power in between meetings so therefore cannot decide to attend a meeting as a representative of Brinsworth Parish Council without Parish Council approval. Any invitations for the Chairman or Vice-Chairman to attend a meeting, event or function should be received by the Clerk and placed on the agenda for consideration.

A Chairman is often invited to civic functions or to meetings at the principal authority. The administration of these invitations should always be via the Clerk and for the Council to decide if it is appropriate that the Parish Council is represented. If the Chairman is not able to attend, another member of the Parish Council may represent the Parish Council in their place. It is expected that the Chairman, Vice-Chairman or any Councillor who attends a meeting of an outside organisation as a representative of the Parish Council, reports on that meeting/event to the next meeting of the Parish Council.

The Clerk confirmed that it was still appropriate to nominate the Chair or Vice-Chair to attend the Ward meetings on behalf of the Parish Council but for all other meetings the correct process must be followed.

RESOLVED: That the suspension of Standing Order SO 7a to allow the Parish Council to revisit minute 2529(a) and revise the decision is approved.

Cllr Buckley asked for his abstention to be recorded.

b) To consider and approve that the Chair or Vice-Chair are elected to be the designated representative of the Parish Council at any meeting that they are invited to

The Clerk advised that the correct proposal should be to approve that the Chair and Vice-Chair as designated representatives of the Parish Council at Ward Council meetings. All other requests for a Parish Council representative must be submitted to the Clerk and put on an agenda for discussion and approval.

RESOLVED: That the Chair and Vice-Chair are approved as Parish Council representatives at Ward Council meetings. All other requests for a Parish Council representative must be submitted to the the Clerk and put on an agenda for discussion and approval.

2561 Reports

- To receive reports from Councillors and consider and approve any action required

The Clerk reported that herself and the deputy Clerk had attended YLCA training on the Transparency Code that the Parish Council has to follow on its website. The training has highlighted that more work is needed on the website to make it fully compliant.

2562 Planning

- a) To receive RMBC Planning Lists - There are no new applications
- b) To receive an update on applications previously considered - None received

2563 Correspondence

- a) RMBC Neighbourhoods - Newsletter (forwarded) - noted
- b) RMBC Parish Council Network - Transport Advisory Group (forwarded) - noted
- c) YLCA - Newsletters and Training Bulletins (forwarded) - noted
- d) YLCA - Scribe Fest - 29.09.2021 (forwarded) - noted
- e) YLCA - Standards of Behaviour Webinar (forwarded) - noted
- f) YLCA - Law & Governance Bulletin (forwarded) - noted
- g) NALC - Newsletters (forwarded) - noted
- h) Highways England - M1 Jnc 28-31 upcoming works (forwarded) - noted
- i) SYPCC - Blog (forwarded) - noted
- j) SYPTC - Timetable Alterations (forwarded) - noted
- k) SYPTC - School Bus Information (forwarded) - noted
- l) VAR - Bulletins (forwarded) - noted
- m) Rural Services Network - Newsletters (forwarded) - noted
- n) Community First Yorkshire - Newsletters (forwarded) - noted
- o) Resident - re Snickets - The Deputy Clerk read out a letter from a resident with regards to the state of over hanging hedges. The information is to be passed onto RMBC via the Deputy Clerk and a letter to the resident informing them of the Councils actions is also to be sent. Cllr Carter will also report the snickets again.
- p) Any Other Correspondence - none

MEETING CLOSED 19:25