

# Brinsworth Parish Council

## MINUTES OF THE PREMISES MEETING HELD ON THURSDAY 22 JULY 2021

Those present :

Chair : Cllr C L Jones

Vice-Chair : Cllr K L Hollis

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr M Rollinson, Cllr J Watson

Officers : Mrs G Blank

### 905P Apologies

Apologies have been received from Cllrs Chatwyn and Ridge and the reasons given were approved.

### 906P Declaration of Members Interests

The Chair asked Councillors to express any declarations of interest either now or prior to the relevant item being discussed.

### 907P Approval of the minutes of the meeting held on:-

18th March 2021

RESOLVED: That the minutes of the meeting held on the 18th March 2021 are approved as a true and accurate record.

### 908P To receive information on ongoing issues and decide further action where necessary

904P - The Clerk reported that all football teams had reapplied to use the playing fields for the 2021/2022 season.

### 909P Update on Bookings

a) To receive an update on bookings

The Clerk went through the current bookings for the Pavilion and explained the current pricing structure.

b) To consider a request from a Church Group to use the Pavilion each Sunday

The Clerk read out a request from a local church group who wished to hire the Pavilion on a Sunday morning and Councillors discussed the request.

RESOLVED: That the church group are permitted to use the Pavilion at a rate of £13.50 per hour on a three month trial basis but no hot / wet food is permitted.

### 910P Brinsworth Library

The Clerk read out a list of activities planned in the Library for the school holidays and the groups that would be taking place on a weekly basis.

Information is being shared on Facebook to inform residents.

Cllr Hollis expressed an interest in volunteering in the Library and the Clerk suggested she speak directly the Library supervisor to arrange this.

### 911P Pavilion Maintenance

a) To receive a report from a builder regarding the guttering on the Pavilion

b) To consider and approve the work to be completed

The Clerk informed Councillors that the guttering around the Pavilion was leaking in various places and was causing internal damp issues. The Clerk had been previously given permission to have repair works carried out but unfortunately on further inspection the guttering will need replacing at a cost of £1,500. Councillors requested that the Clerk obtain more quotes for comparison and bring back to the next meeting for approval.

RESOLVED: That the Clerk obtain two further quotes and add to a future agenda for approval.

## **912P Maintenance**

a) To consider and approve work being carried out on the banking at the side of the Pavilion

The Clerk informed Councillors that RMBC will no longer trim the banking behind the Pavilion building due to its gradient but will be refunding us for this part of the contract. As a one off the Clerk has asked a grounds maintenance company to come in tidy it up at a cost of £250.

The Clerk asked Councillors how they wished to proceed with this work going forward. The Clerk suggested that quotes for external companies could be obtained and that based on the recent cut this would cost around £1,500 per annum or the Council could invest in its own industrial trimmer and Council attendants could complete the work as part of their duties. The Clerk had asked RMBC to recommend a suitable trimmer which would cost approximately £750 if a spare battery is purchased. Councillors discussed the options.

RESOLVED: That the Clerk purchase an industrial trimmer as per the recommendation from RMBC at a cost of £750.

b) To consider resurfacing the path at Millennium Park

The Clerk had obtained one quote from an RMBC approved contractor for the cost of replacing the limestone footpath on Millennium Park. To dig out the limestone and replace with tarmac will cost £38,240 plus VAT. The Parish Council are not currently in a financial position to pay for this work but is something to be considered when setting future year budgets.

RESOLVED: That the resurfacing of the footpath on Millennium Park is to be considered as part of the budget setting process.

c) To consider and approve the installation of two paths from the main path on Millennium Park to the entrances of the play area.

Users of the small play area on Millennium Park currently have to walk across grass and mud to access it. The Clerk had been asked to obtain a quote to get a path put in to each gate to reduce the amount of mud being taken into the play area.

The Clerk reported that the cost of the work would be £2,400 plus VAT for both paths.

Councillors considered the proposal.

RESOLVED: That the saving from the hanging basket project be used this year to install the

two footpaths on Millennium Park.

d) To consider where to locate the two dog bins currently in storage to be approved at a later meeting.

The Clerk informed Councillors that a couple of years ago the Council had received CLF funding to purchase three dog bins which have been installed around the village and are emptied by the Attendants. There are two bins remaining and the Clerk asked Councillors to consider sites that may be used but informed them that a license would need to be applied for from RMBC. The site would need to be on a grassed verge which is easy for the Council truck to pull up to.

The Clerk was asked to speak to the litter pickers to identify any hotspot areas.

The Chair asked the Clerk if the existing bins could have bags put in them as a trial, the Clerk will arrange for this to happen.

RESOLVED: That Councillors consider suitable sites for the dog bins for the next Premises meeting.

e) To consider looking into replacing the Welcome to Brinsworth Signs

This proposal had been suggested by Cllr Ridge but due to his absence it was decided to defer the item.

The Clerk was asked if the Attendants could safely clean the signs and she agreed to look into the request.

### **913P Brinsworth Playing Fields**

a) To consider and approve the purchase and installation of new signs for the playing fields which are to be funded by Ward Councillors.

The Clerk apologised that she had not yet obtained any quotes as she had other workload priorities but as the Ward Councillors were funding the project this did not impact on the agenda point. The Clerk is also still awaiting the response from YLCA on the issue of displaying bylaws on the park.

The Clerk has asked the Attendants to clean the existing signs as the one in the garden has been cleaned and looks like new.

The Clerk informed Councillors that the only decision needed was for them to approve the signs being placed on the Park and the Attendants time to install the sign. Councillors discussed the proposal.

RESOLVED: That the Parish Council approves the installation of new park signs using the Parish Attendants time. Whether the new signs replace or compliment the existing signs is dependant on the response from YLCA.

b) To consider and approve the repainting of the play equipment and fencing on the play area on Brinsworth Playing fields, Howarth Park and Millennium Park.

The Chair had walked around the Council parks and pointed out that some of the older equipment was in need of repainting. The Clerk said she was aware of this and it was on the maintenance schedule to be started. The Clerk informed councillors that it would not be a cheap project as the appropriate paint costs around £40 for 2.5 litres.

The Clerk suggested that a more detailed maintenance schedule be devised starting with the play area on Brinsworth Playing fields and work started when the children return to school.

The current fencing around the playing area is unpainted and several months ago it was suggested that this be painted to make it look more inviting. This project will also be costly in materials. Councillors agreed that the Clerk should look into the cost of repainting the fencing.

RESOLVED: That a painting schedule of play equipment be put together and implemented and the cost of painting the fencing around the play area be established and reported back to Council.

c) To consider and approve the maintenance and painting of the goal posts on Brinsworth Playing Fields if they are the property of the Parish Council.

Since the agenda was sent out it has been discovered that RMBC have responsibility for the maintenance and painting of the goal posts as part of the grounds contract. The Clerk informed Councillors that this along with the white lining of the football pitches would need to be factored in when the Grounds maintenance contract is next reviewed.

#### **914P Special Resolution**

- To consider and approve the Parish Council's choice in the ballot to select three Parish Representatives and Deputy to the RMBC Standards and Ethics Committee

The Council considered the list of candidates and voted on who to choose.

RESOLVED: That the Council submits its selection of three candidates.

MEETING CLOSED: 20:40