

Brinsworth Parish Council

MINUTES OF THE PREMISES MEETING HELD ON THURSDAY 24 FEBRUARY 2022

Those present :

Chair : Cllr C L Jones

Vice-Chair : Cllr K L Hollis

Councillors : Cllr A Buckley, Cllr J T Chatwyn, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr M Rollinson, Cllr J Watson

Officers : Mrs G Blank

930P Public Question Time (20 minutes)

There were three members of the public in attendance to observe the meeting.

931P Apologies

Apologies were received from Cllr Ridge and the reason given was accepted.

932P Declaration of Members Interests

The Chair asked members to express any declarations of interest either now or prior to the relevant item being discussed.

933P Approval of the minutes of the meeting held on:-

2nd December 2021

RESOLVED: That the minutes of the meeting held on the 2nd December 2021 are approved as a true and accurate record.

934P To receive information on ongoing issues and decide further action where necessary

926P (922P) - The Chair asked the Clerk for an update. The Clerk confirmed that a request had been received this week but not in time for an agenda item. There was little detail on the email as to what Mr Archer would like and the Clerk intended to respond to him and ask for more detail.

929P - The Clerk was asked to supply the Chair with information and photos on the Pavilion so that it may be promoted in the next edition of the newsletter.

935P Update on Bookings

An update on bookings was supplied to Councillors prior to the meeting for their information and the Clerk asked if there were any questions.

The Clerk informed Councillors it was likely that the Sunday morning Church group would be moving to a Church venue in the future.

936P Pavilion Maintenance

a) To consider and approve the quotes received for the Pavilion guttering

The Clerk shared with Councillors the quotes received for a total replacement of the guttering and quotes for repairs and cleaning.

The last contractor to quote has said that he felt there is no need to replace the guttering and that repairs would suffice.

Councillors asked if there was a guarantee with the repairs and the Clerk said she would have to confirm this.

RESOLVED: Subject to a suitable guarantee period on repairs the Clerk is given approval to instruct RS Gutters to complete the required repairs.

b) To consider and approve the repairs required to the Pavilion heating system

The Clerk explained that a couple of the radiators in the Pavilion Hall were not working and users had complained that it was cold, several radiator valves in the Council offices are also faulty.

As the Clerk has not received any quotes for this work to share with Councillors it was agreed to defer the item until a future meeting.

937P Play Equipment

a) To consider and approve the request from Ward Councillors to allow them to arrange for quotes for sound proofing and raised sides of the MUGA

The Chair explained that Ward Councillors had asked her if they can look at quotes for raising and sound proofing the sides of the MUGA on Brinsworth Playing Fields.

The Clerk informed Councillors that residents neighbouring Howarth Park have been complaining much longer and there may be some complaints if they are not considered for a similar scheme.

Cllr Buckley asked if there was an expectation that the Parish Council would pay for some of the works and, if this is the case, where this funding would come from. The Chair did not know the answer and asked the Clerk to seek clarity from the Ward Councillors and discuss at a future meeting.

b) To consider and approve quotes for the painting of play equipment and fencing.

The Clerk informed Councillors that the Assistant Clerk had not been able to source anyone to complete the repainting of the play equipment and fencing.

Instead RMBC had recommended the appropriate paint to use if the Parish Council Attendants are to complete the work.

The Clerk informed Councillors that she had no idea how much paint would be required to complete the work and would need to get advice to calculate this.

A member of the public was in attendance who said her husband was a decorator and may be able to assist the Clerk with calculating this. Councillors thanked the resident.

938P Displays

a) To consider and approve the positioning of the signs for parks from the Ward Councillors competition

The Chair suggested the positions for the new signage and Councillors agreed these were appropriate. The Clerk asked who would be paying for the sign posts and postcrete but the Chair was unable to answer. The Clerk was asked to check with the Ward Councillors.

RESOLVED: That the positioning of the park signs is approved but who will pay for posts and

materials to site them is still to be agreed.

b) To consider and approve the purchase of hanging baskets

The Clerk shared her quotes with Councillors. Hobsons nurseries were the best value for money with a 18" basket with liners, plants and water absorbing crystals at £20 per basket. Replenishment of the baskets in future years would cost £10 per basket. Several other Parish Councils use this company and are satisfied with the product.

Cllr Gelder said he had approached a gentleman on Rotherham Market who would be able to provide 24" plastic baskets with water reservoirs in, fully planted at a cost of £25 per basket and a replenishment cost of £20.

The Clerk suggested that 24" may be too big for the current brackets. She also advised that a few new brackets would also be required that were fit for purpose on some of the new lamp posts.

The Clerk was asked to contact the gentleman and ask if he could supply a smaller basket and the cost of this and put on the next agenda for urgent approval.

Cllr Hannan also asked about A5 sponsorship signs and how these could be attached to the brackets. The Clerk suggested this may have to be looked at once the baskets are in situ to establish the best place for them.

939P Items Requested by Councillors

a) To receive an update on the replenishment of dog bins with dog bags - Cllr Gelder

Cllr Gelder had been approached by several residents about the state of overflowing dog bins and lack of bags. The Clerk asked which bins he referred to as the Parish Council bins were emptied regularly. The Clerk said she would ensure the supply of bags in the Parish Council owned bins was regularly replenished. Cllr Gelder informed the Clerk of the sites in question and she confirmed that these were RMBC owned bins and that the concerns needed to be passed on to Ward Councillors to pursue further.

b) To discuss the maintenance of the BPC notice boards - Cllr Gelder

Cllr Gelder asked if the notice boards could be looked at, cleaned and repainted where appropriate and that literature inside them kept looking tidy.

The Clerk confirmed that the refurbishment of the noticeboard on Whitehill Road was already on her list for looking at and would ask the Attendants to look at what work was required.

The Clerk also said she would ask for the noticeboards to be cleaned and literature checked regularly.

Cllr Gelder also asked why events at The Centre were not advertised in the noticeboards. The Clerk responded that if this information is supplied by Centre staff she will ensure they are put in.

c) To receive an update on the key register - Cllr Jones

The Clerk confirmed that a key register had been completed by the Assistant Clerk and would ask that it is shared with Councillors.

d) To receive an update on CCTV - Cllr Jones

The Clerk informed Councillors that herself and the CCTV Company have full admin rights to the system and that the monitoring company, Deputy Clerk and The Centre Business Manager have read only rights. Access to the system is in line with the CCTV Policy approved in September 2021.

The Chair asked the Clerk for a report from the system to prove this. The Clerk said it would not identify individuals as there was only admin 1 and admin 2 set up with the different authority levels.

940P Brinsworth Library

- To consider and approve repairs needed on the Library shutter

The Clerk said she had no quotes for the Library shutter repairs and that she would add it to another agenda.

Cllr Gregory asked if the Library door could be looked at as it easily blows open and there is a worry that a child may trap their fingers.

The Clerk said she would have this looked at and suggested that a sign be put on the door as an interim measure until this can be looked at.

MEETING CLOSED 20.45