

Brinsworth Parish Council

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 09 JUNE 2022

Those present :

Chair : Cllr K L Hollis

Vice-Chair : Cllr S Ridge

Councillors : Cllr A Buckley, Cllr J T Chatwyn, Cllr P Gregory, Cllr T Hannan, Cllr C L Jones, Cllr M Rollinson, Cllr J Watson

Officers : Mrs G Blank

20 Public question time

Cllr Jones informed the Chair that she was recording the meeting.

There were no members of the public in attendance.

21 Apologies

Apologies have been received from Cllrs Gelder and Nocton and the reasons given were approved.

22 Declaration of Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item of the agenda. A Member with a disclosable pecuniary interest may not participate in any discussions on the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

The Chair asked for any declarations prior to the meeting starting or before the relevant agenda item is discussed.

23 Approval of the minutes of the meeting held on:

30th May 2022

RESOLVED: That the minutes of the meeting held on the 30th May 2022 are approved as a true and accurate record.

24 Ongoing matters and updates from previous meetings

There were no ongoing matters to discuss

25 Financial year end documents and audit

a) To receive and approve the Internal Audit report for 2021/2022

The report from the internal auditor had been circulated to Councillors prior to the meeting.

Cllr Jones asked when it had been circulated, the Clerk responded that she did not know the exact date but it was as soon as the report had been received some weeks ago. Cllr Chatwyn confirmed that she had seen the report.

The Chair asked Councillors if they had any comments to make.

RESOLVED: That the internal audit report for 2021/22 is approved.

b) To receive and approve the Annual Governance Statement for 2021/2022

The Clerk read through the annual governance statement for 2021/2022 and recommended that the Council responded Yes to all points with the exception of point 4 which should be a No. This is because the date of the exercise of public rights notice not being different to the period start date. The Clerk confirmed that this had been rectified for this years accounts.

RESOLVED: That the Annual Governance Statement for 2021/2022 is approved and signed by the RFO and Chair.

c) To receive and approve the Accounting Statement for 2021/2022

The Clerk went through the accounting statement with Councillors and confirmed that they balanced with the accounts approved by the internal auditor.

RESOLVED: That the Accounting Statement for 2021/2022 is approved and signed by the RFO and Chair.

26 Finance Issues not under the remit of the Finance Committee

- To consider and approve transferring the second instalment to Brinsworth Community Trust

The Clerk informed Councillors that a request from the Trust had been received requesting another instalment of the Council's contribution to the Trust to help with its cash flow. The Clerk suggested that 2 instalments were approved as there was little indication that the situation would improve the following month.

Cllr Jones expressed her concerns on the Centre's financial position and how much money the Centre was losing every month. The Clerk reminded Councillors that this was a discussion for a Trust meeting. Cllr Jones requested that this be added to the next Trust agenda and Cllr Hollis suggested that all Councillors bring income generating ideas to the next meeting.

Cllr Buckley reminded Councillors that the current 10 year licence agreement between the Trust and the Parish Council states that £50,000 will be given to help with the running costs for the term of the agreement. The Clerk confirmed that in addition to the reduced budget of £35,000 a further £15,000 had been earmarked from underspends in the prior year.

Cllr Jones continued to discuss the Trust insisting that the Centre needs more volunteers. The Clerk agreed but informed Cllr Jones that the only applicants coming forward were those needing one to one support which the Centre staff cannot offer. Cllr Jones suggested that a Volunteer Manager needed to be in place to manage all this. Again Cllr Jones was

reminded that this was an issue for a Trust meeting and she asked the Clerk to ensure that this was an agenda item. The Clerk reminded Councillors that staff were already fearful for the longevity of their jobs and that publicly discussing The Centre being run on volunteers and comparing it to another organisation was not good for staff morale.

Cllr Jones also thought it was beneficial to have a current structure and the duties of each post as she had no idea what staff in The Centre did. The Clerk said she would ask for this to also be added to the next Trust agenda.

Councillors continued to discuss the transfer of the next instalment of the contribution.

RESOLVED: That £20,000 is transferred to the Trust's bank account.

MEETING CLOSED: 19.05