

## Brinsworth Parish Council

### MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 26 JANUARY 2023

Those present :

Chair : Cllr K L Hollis

Vice-Chair : Cllr S Ridge

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr C L Jones, Cllr L O'sullivan, Cllr M Rollinson, Cllr J Watson

Officers : Mr P Jenkinson

#### 41 Public Question Time (20 minutes)

There were no members of the public in attendance.

#### 42 Apologies

No apologies were received.

#### 43 Declaration of Members' Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

NONE RECEIVED

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

NONE RECEIVED

#### 44 Approval of the Minutes of the Meeting held on :-

15th December 2022

APPROVED

#### 45 Ongoing Issues and Decide Further Action Where Necessary

#### 46 Financial Report

a) To receive the up-to-date bank balance

The Clerk reported that the bank balance at 26th January 2023 is £290,736.26.

b) To receive and approve the bank reconciliation for December 2022

APPROVED

#### 47 Receipts & Payments

a) To risk assess and approve the receipts and payments for December 2022

APPROVED

b) To approve the list of outstanding invoices for payment

APPROVED

**48 Newsletter**

- To approve the winter 2023 edition

The newsletter has gone to print and is to be collected tomorrow.

**49 Exclusion of the Press and Public**

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**50 Budget**

- To receive the quarterly budget report and approve any budget virements or use of reserves required as recommended by the RFO.

APPROVED

Increases (New budget)

General Maintenance Park and Play - (£7,500)

Vehicle Running Cost - (£2,700)

IT Support & Equipment - (£4,250)

Play Equipment reserve - (£5,000) Original budget

Repairing Paths on Parks - (£4,000) Original budget

Contribution to Brinsworth Community Trust (£80,000)

Decreases (New budget)

Staff Salaries - (£49,775)

Wages Attendants - (£57,895)

Events - Fireworks - (£0)

**51 Staff Salaries Annual Review**

- To review and approve the annual pay increase for Parish Council staff effective from 1st April 2023

A suggestion was made to account for a 10% increase in the budget for all BPC staff excluding the Clerk/RFO who is paid based on the NJC scale. The actual increase to be confirmed at a later Finance meeting.

**52 Budget**

- To discuss and approve the 2023/2024 budget

APPROVED

The Grounds Maintenance contract to be investigated. The previous Clerk/RFO had signed for one year giving the reason they were an outgoing Clerk and couldn't sign for longer. The initial contract was supposed to be a three-year contract and RMBC have asked BPC to sign up for two years.

The Bowling Green was part of this contract, and it was very expensive to maintain.

RESOLVED

It was agreed that the Parish Council would like to still provide a Bowling Green but reduce the Bowling Green (within limits needed) to save costs and the Attendants to maintain the Bowling Green.

It was agreed that Clerk would negotiate a new contract with RMBC without the Bowling Green Maintenance and try to sign for one year, whilst BPC look at providing the grass cutting in house. If RMBC would only accept a two year contract it was agreed the Clerk would sign for two years.

53

**Precept**

- To consider and approve the level of precept for 2023/2024

APPROVED

The Precept for 2023/24 was agreed at £482,762.70 with an additional £3,668.24 to be allocated in reserves, due to low reserves.