

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 27 JULY 2023

Those present :

Chair : Cllr K L Hollis

Vice-Chair : Cllr C L Jones

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr L O'sullivan, Cllr J Watson, Cllr K Wilkinson

Officers : Mr P Jenkinson

127 Public Question Time (20 minutes)

No members of public were in attendance

128 Apologies

Apologies were received from Cllr Rollinson and the reason given was approved.

129 Declaration of Members' Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

NONE RECEIVED

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

NONE RECEIVED

130 Approval of the Minutes of the Meetings held on :-

22nd and 29th June 2023

APPROVED

131 Ongoing Issues and Decide Further Action Where Necessary

There were no issues to discuss

132 Financial Report

a) To receive the up-to-date bank balance

Co-Op - £254,047.58

Santander – £75,129.66

Total - £329,177.24

b) To receive and approve the bank reconciliation for June 2023

APPROVED

c) To receive the quarterly budget report and approve any budget virements or use of reserves required as recommended by the RFO.

RESOLVED

Update given and to be circulated to Councillors. The Clerk advised that General Reserves were under threshold but Earmarked Reserves were held. The Clerk advised to look at moving some Earmarked Reserves to General Reserves to keep that above threshold and some Earmarked Reserves may be held due to plans that are no longer ongoing. The Parish Council can then look at what plans they have for Earmarked Reserves.

133 Receipts & Payments

a) To risk assess and approve the receipts and payments for June 2023

APPROVED

b) To approve the list of outstanding invoices for payment

APPROVED

134 Brinsworth Community Trust

a) To consider the purchase of an oven for The Centre

It was agreed to contribute £500 to The Centre towards the purchase of a new oven.

135 Fireworks Display

a) To consider and approve the collection for the 2023 firework display

RESOLVED - To look at collection for Brinsworth Community Trust and if this is viable.

136 Brinsworth Parish Newsletter

a) To consider and approve the editing package for the Newsletter

RESOLVED - To purchase the Canva system.

b) To consider and approve the system for creating and delivering the Newsletter

RESOLVED - The newsletter is only able to be done three times a year due to the time it takes to plan, write, print and deliver.

137 Brinsworth Playing Fields

a) To consider and approve the charges for the hire of football pitches for the 23/24 football season

DEFERRED

138 Events

a) To consider and approve purchases for future Parish events.

RESOLVED - Purchases for the events to come out of that particular event budget.

139 Donations

- To consider and approve a donation to the caretaker of Brinsworth Manor Infant School for opening and closing the gates at the Village Fete

APPROVED - The donation of £50 - Section 137

140 Exclusion of the Press and Public

RESOLVED: That the press and public are excluded from the meeting.

141 Policies

a) To consider and approve the policy on staff overtime

DEFERRED

142 Staffing Issues

a) To consider and approve the shortlisting of applicants of the vacant Assistant Clerk position.

RESOLVED - It was agreed an e-mail to be sent out by the Clerk for shortlisting as many Councillors offered to shortlist/interview subject to availability. Two of the Councillors and Clerk would then interview for the position.