

## **The Centre, Brinsworth**

### **MINUTES OF THE BRINSWORTH COMMUNITY TRUST MEETING HELD ON THURSDAY 19 OCTOBER 2023**

Those present :

Chair : Cllr K L Hollis

Vice-Chair : Cllr C L Jones

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr T Hannan, Cllr A Nocton, Cllr L O'sullivan, Cllr M Rollinson, Cllr J Watson, Cllr K Wilkinson

Officers : Miss J Davies, Mr P Jenkinson

#### **414 Public Question Time**

No members of public were in attendance.

#### **415 Apologies**

- To receive and approve the apologies for absence and reasons given to the Clerk prior to the meeting

NONE RECEIVED

#### **416 Declaration of Members Interests**

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

NONE RECEIVED

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

NONE RECEIVED

#### **417 Approval of the Minutes of the Meeting Held on :-**

21st and 28th of September

TO BE CARRIED FORWARD TO THE NEXT MEETING

#### **418 Ongoing Matters and Decide Further Action Where Necessary**

N/A

#### **419 Finances**

a) To receive the up-to-date financial position for September 2023

Nat West £15,407.66 and Lloyds £2602.17. Total £18,0009.83

b) To receive and approve the bank reconciliation for September 2023

APPROVED

c) To receive and approve the receipts and payments for September 2023

APPROVED

**500 Manager's Report**

a) To receive and report from the business manager

UPDATE RECEIVED

b) To approve any action.

N/A

**502 Update on Bookings**

a) To receive an update on regular bookings

UPDATE RECEIVED

b) To receive an update on one-off bookings

UPDATE RECEIVED

**503 Hire Agreement and Charges**

a) To consider and approve the card machine agreement.

APPROVED: It was agreed Worldpay was the cheaper and better option. This would also allow an additional card reader.

b) To consider and approve the PPL/PRS licence

APPROVED: It was agreed to pay the current PPL/PRS licence quote.

**504 Equipment**

a) To consider and approve quotes for acoustics and sound in the main hall.

APPROVED: It was agreed to install Acoustic ceiling pads as recommended for the price of £2,364

**505 Exclusion of Press and Public**

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**506 Staffing**

a) To discuss issues around staffing

REDACTED

b) To consider and approve any actions

REDACTED