

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 25 APRIL 2024

Those present :

Chair : Cllr K L Hollis

Vice-Chair : Cllr C L Jones

Councillors : Cllr A Buckley, Cllr J R Gelder, Cllr P Gregory, Cllr A Nocton, Cllr L O'sullivan, Cllr M Rollinson, Cllr J Watson, Cllr K Wilkinson

Officers : Mr P Jenkinson

234 Public Question Time (20 minutes)

No members of public were in attendance.

235 Apologies

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: Cllr Hannan was not in attendance

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reason given was approved.

236 Declaration of Members' Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

NONE RECEIVED

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

NONE RECEIVED

237 Approval of the Minutes of the Meeting held on :-

28th March 2024

RESOLVED: The minutes were approved.

238 Ongoing Issues and Decide Further Action Where Necessary

N/A

239 Financial Report

a) To receive the up-to-date bank balance

Co-Op - £443,103.94

Santander - £75,713.12

b) To receive and approve the bank reconciliation for March 2024

RESOLVED: Approved

c) To receive the quarterly budget report and approve any budget virements or use of reserves required as recommended by the RFO.

UPDATE: An update was received.

240 Receipts & Payments

a) To risk assess and approve the receipts and payments for March 2024

RESOLVED: Approved

b) To approve the list of outstanding invoices for payment

RESOLVED: Approved

241 Risk Assessment

- To consider and approve the financial and management risk assessment for 2023/2024

RESOLVED: Approved

242 Review of Effectiveness of System of Internal Control

- To consider and approve the Review of Effectiveness of System of Internal Control document for 2023/2024

RESOLVED: Approved

243 Review of System of Internal Audit

- To consider and approve the Review of System of Internal Audit document for 2023/2024

RESOLVED: Approved

244 Planning

a) To receive RMBC Planning Lists - None Received

b) To receive an update on applications previously considered - None Received

245 Staffing Issues

- To consider and approve the interview process for KidZone Youth Workers

RESOLVED: The shortlisting and interview would be conducted by The Clerk, the Kidzone Supervisor and Cllr Buckley

246 Funding Applications

- To consider and approve match funding a bid for a ride-on mower

RESOLVED: It was agreed to bid for the funding bid and Brinsworth Parish Council would pay the £5,750 towards if the bid was successful.