

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 27 MARCH 2025

Those present :

Chair : Cllr C L Jones

Vice-Chair : Cllr J Watson

Councillors : Cllr E Dawson, Cllr J R Gelder, Cllr P Gregory, Cllr P Lindley, Cllr L O'sullivan

Officers : Mr P Jenkinson

*** Attended remotely**

368 Public Question Time (20 minutes)

Two members of public were in attendance to observe.

369 Apologies

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: Cllr Buckley and Cllr Barber were not in attendance.

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reasons given were not approved.

370 Declaration of Members' Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

371 Approval of the Minutes of the Meeting held on :-

- Thursday 13th March 2025.

RESOLVED: The minutes were approved.

372 Ongoing Issues and Decide Further Action Where Necessary

RESOLVED: The glasswasher from Industrial warehouse had gone up slightly in price as there was an offer. The price of £1,391.99 was approved.

373 Financial Report

a) To receive the up-to-date bank balance

Co-op £276,460.63

Santander £76,377.30

b) To receive and approve the bank reconciliation for February 2025

RESOLVED: The bank reconciliation was approved.

374 Receipts & Payments

a) To risk assess and approve the receipts and payments for February 2025

RESOLVED: The receipts and payments were approved.

b) To approve the list of outstanding invoices for payment

RESOLVED: The list of outstanding payments were approved.

375 Planning

a) To receive RMBC Planning Lists

1) RB2025/0304

b) To receive an update on applications previously considered

1) RB2025/0102

376 Insurance

a) To review the insurance quotes

The insurance quotes were reviewed. Cyber Insurance was discussed and the parish council feel that they would need to discuss it further down the line.

b) To consider and approve insurance quotes

RESOLVED: The following quotes were approved.

£9,343.32 - Hiscox Insurance Company Limited for the AJG Community Schemes policy.

£712.81 - MS Amline - Non Fleet Rated Commercial Motor insurance.

£834.98 - Allianz Insurance Plc - Engineering and Construction.

377 Equipment

a) To consider and approve a new Scarifier

RESOLVED: It was agreed that the proposal of hiring a Scarifier when needed would far outweigh the costs of purchasing a new one.

b) To consider and approve a new Hot Water Boiler

RESOLVED: It was agreed to purchase a new Hot Water Boiler and would be done under the Scheme of Delegation.

378 St George's Churchyard

- To consider and approve grass cutting for 2025

DEFERRED: It was proposed that the parish council would defer this until further information was known about the ownership and responsibility of the churchyard. Concerns around the safety of the building was mentioned.

379 Events

- To consider and approve actions around Brinsworth Fete

RESOLVED: It was agreed to look further into providing a bar on the playing fields for the village Fete, by putting a Facebook post out to the public and see what proposals are available.

380 Exclusion of the Press and Public

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

381 Staffing Issues

- a) To consider and approve the job role for a Lead Assistant Clerk

RESOLVED: The new role was approved for a 6 month temporary contract at £14.50 per hour and be open to staff internally.

- b) To consider and approve the recruitment of the Lead Assistant Clerk

RESOLVED: The recruitment process and interviews would be done by the Clerk, Cllr Jones and Cllr Gelder.