

Brinsworth Parish Council

MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 25 SEPTEMBER 2025

Those present :

Chair : Cllr C L Jones

Councillors : Cllr J R Gelder, Cllr P Gregory, Cllr P Lindley, Cllr J Osborne, Cllr L O'sullivan

Officers : Mr P Jenkinson

*** Attended remotely**

435 Public Question Time (20 minutes)

No members of public were in attendance.

436 Apologies

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: Cllrs Dawson, Watson and White were not in attendance.

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reasons given were not approved.

437 Declaration of Members' Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

438 Approval of the Minutes of the Meeting held on :-

24th July 2025

11th September 2025 x

RESOLVED: The minutes from both 24th July 2025, both sets of minutes from 11th September 2025 were approved.

439 Ongoing Issues and Decide Further Action Where Necessary

440 Financial Report

a) To receive the up-to-date bank balance

Co-op £379,072.56

Santander £76,631.82

b) To receive and approve the bank reconciliations for July and August 2025

RESOLVED: The bank reconciliation for July and August 2025 were approved.

441 Receipts & Payments

a) To risk assess and approve the receipts and payments for July and August 2025

RESOLVED: The receipts and payments were approved.

b) To approve the list of outstanding invoices for payment

RESOLVED: That the list of outstanding payments were approved.

442 Planning

a) To receive RMBC Planning Lists

- None Received

b) To receive an update on applications previously considered

1) RB 2025 / 1002 - Granted Conditionally

443 Parks & Open Spaces

- To consider and approve any actions regarding play inspections

RESOLVED: It was agreed to continue to gain quotes for outstanding work and bring them to future meetings to be approved.

444 Bowling Green

- To consider and approve a new shed

RESOLVED: To purchase a shed to store items such as the bowling green mower from Amazon for the price of £299.99 plus VAT

445 Premises

a) To consider and approve the quotes for The Centre automatic doors.

RESOLVED: To go with the quote from South Yorkshire Doors for the value of £330.00 plus VAT.

b) To consider and approve the opening times for the Parish for the Christmas period.

RESOLVED: That the office staff and Library would be closed from the 24th December 2025 until 5th January 2026.

446 Events

a) To consider and approve the event dates for 2026.

It was agreed to defer the item until a later date.

b) To consider and approve the Christmas Reindeer attraction at the Christmas Market.

RESOLVED: That there would be space for the Christmas Reindeer attraction.

c) To consider and approve sound options for the Firework Display.

Deferred due to gaining further quotes.

447 Newsletter

a) To consider and approve the quote for the Autumn/Winter newsletter.

RESOLVED: To go with the quote for £1,340 from Brailsford's.

b) To consider and approve the request for a paper copy of a previous newsletter.

RESOLVED: To use the Scheme of Delegation to decide.

448 Telephone and Broadband Suppliers

- To consider and approve the new BT phone contract

RESOLVED: That this would come under the Clerk's responsibility.

449 Exclusion of the Press and Public

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information

RESOLVED: That the press and public are excluded from the meeting.

450 Staffing

- To consider and approve the probationary period for the Lead Assistant Clerk

RESOLVED: That the probationary period for the Assistant Clerk was successful.