

## **The Centre, Brinsworth**

### **MINUTES OF THE BRINSWORTH COMMUNITY TRUST MEETING HELD ON THURSDAY 11 SEPTEMBER 2025**

Those present :

Chair : Cllr J Watson

Councillors : Cllr E Dawson, Cllr J R Gelder, Cllr P Gregory, Cllr L O'sullivan, Cllr H White

Officers : Miss J Davies, Mr P Jenkinson

\* Attended remotely

#### **764 Public Question Time**

No members of public were in attendance.

#### **765 Apologies**

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: That Cllr Jones and Cllr Osborne were not in attendance.

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reasons given were not approved.

#### **766 Declaration of Members Interests**

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None Received.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None Received.

#### **767 Approval of the Minutes of the Meeting Held on :-**

10th July 2025

24th July 2025

RESOLVED: That the minutes from 10th and 24th July were approved.

#### **768 Ongoing Matters and Decide Further Action Where Necessary**

#### **769 Finances**

a) To receive the up-to-date financial position

£16,405.81

b) To receive and approve the bank reconciliation for July and August 2025

RESOLVED: That the bank reconciliation for July and August 2025 was approved.

c) To receive and approve the receipts and payments July and August 2025

RESOLVED: That the receipts and payments for July and August were approved.

**770 Update on Bookings**

a) To receive an update on regular bookings

Update received.

b) To receive an update on one-off bookings

Update received.

**771 Manager's Report**

a) To receive the Manager's report

The managers reports was circulated before the meeting.

b) To consider and approve any actions

N/A

**772 Events**

- To consider and approve hosting wreath making

RESOLVED: That Wreath making was approved.

**773 Stock Taking**

- To receive an update regarding stocktaking

An update was received.

**774 Bar**

- To receive information regarding line cleaning of the beer lines

An update was received.

**775 Exclusion of Press and Public**

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information

**776 Staffing**

a) To receive the resignation of the café supervisor

RESOLVED: The resignation was approved.

b) To consider and approve the recruitment of a café supervisor

RESOLVED: The recruitment of new Café Supervisors was approved.

c) To consider and approve further recruitment of café staff

RESOLVED: That due to a shortages of staff hours a new Café Assistant post would be agreed for Mondays and Tuesday 8:00am - 3:00pm. Recruitment would be done by Cllr Jones, the Clerk and the Business Manager.

d) To consider and approve the recruitment of the Youth Worker

RESOLVED: That the new Youth Worker was approved.

e) To receive an update regarding the caretakers

RESOLVED: One of the current Caretakers would no longer be available and The Senior Management Team would deal with recruiting further Caretakers if needed under the Scheme of Delegation.