The Centre, Brinsworth

MINUTES OF THE BRINSWORTH COMMUNITY TRUST MEETING HELD ON THURSDAY 12 MARCH 2026

Those present :

Chair : Cllr C L Jones
Vice-Chair : Cllr J Watson
Councillors : Cllr E Dawson, Cllr J R Gelder, Cllr P Gregory, Cllr P Lindley, Cllr J Osborne, Cllr H White
Officers : Mr P Jenkinson, Mrs J Staley

*** Attended remotely**

859 Apologies

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: Cllrs O'Sullivan and Walsh were not in attendance.

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reasons given were not approved.

860 Declaration of Members Interests

a) To receive declarations of disclosable pecuniary interest (DPI’s) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received

861 Approval of the Minutes of the Meeting Held on :-

12th February 2026

RESOLVED: The minutes from the 12 February were approved.

862 Ongoing Matters and Decide Further Action Where Necessary

863 Finances

a) To receive the up-to-date financial position

£14,672.38

b) To receive and approve the bank reconciliation for February 2026

RESOLVED: The Bank Reconciliation for February 2026 was approved.

c) To receive and approve the receipts and payments February 2026

RESOLVED: The receipts and payments for February 2026 were approved.

d) To consider and approve the alterations to the Nat West mandate

RESOLVED: To change the name on the mandate from the previous Business Manager to the new Business Manager Jade Staley.

864 **Update on Bookings**

a) To receive an update on regular bookings

Update received.

b) To receive an update on one-off bookings

Update received.

865 **Manager's Report**

a) To receive the Managers' report

The report was circulated.

b) To consider and approve any actions

N/A

866 **Equipment**

- To consider and approve the repair/replacement of the glass fronted fridge in the café

RESOLVED: To replace under the Scheme of Delegation.

867 **Audit/Final accounts**

- To consider and approve the quote for Internal Audit 2025-2026

RESOLVED: To go with F H Accountancy Services for the value of £1,550.00

868 **Exclusion of Press and Public**

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information

RESOLVED: That the press and public are excluded from the meeting.

869 **Staffing**

a) To receive an update on the Business Support vacancy

Update received.

b) To receive an update on the Assistant Manager vacancy

Update received.

c) To consider and approve pay increases for 2026/2027

RESOLVED: The pay increases for 2026/2027 were agreed.