# Brinsworth Parish Council

**MINUTES OF THE FINANCE MEETING HELD ON THURSDAY 22 OCTOBER 2026**

**Those present :**

**Chair : Cllr C L Jones**
**Vice-Chair : Cllr J Watson**
**Councillors : Cllr J R Gelder, Cllr J Osborne, Cllr N Walsh, Cllr H White**
**Officers : Mr P Jenkinson**

*** Attended remotely**

**600 Public Question Time (20 minutes)**

Three members of public were in attendance regarding parking.

**601 Apologies**

a) To receive apologies from Councillors who are unable to attend the meeting

RESOLVED: Cllrs Dawson, Lindley, O'Sullivan and Watson were not in attendance.

b) To consider and approve reasons for absence provided by Councillors who cannot attend

RESOLVED: The reasons given were not approved.

**602 Declaration of Members' Interests**

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None Received

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None Received

**603 Approval of the Minutes of the Meeting held on :-**

8th October 2026

RESOLVED: The minutes from the meeting of 8th October 2026 were approved.

**604 Ongoing Issues and Decide Further Action Where Necessary**

**605 Financial Report**

a) To receive the up-to-date bank balance

RESOLVED:
Santander £77,532.78
Co-op £593,417.15

b) To receive and approve the bank reconciliation for September 2026

RESOLVED: The Bank Reconciliation for September 2026 was approved.

c) To receive the quarterly budget report and approve any budget virements or use of reserves required as recommended by the RFO

None recommended.

d) To consider and approve a Councillor to carry out the quarterly audit

RESOLVED: Cllr Walsh was selected to carry out the quarterly audit.

e) To consider and approve a Councillor to carry out the quarterly bank reconciliation check

RESOLVED: Cllr Walsh was selected to carry out the quarterly bank reconciliation check.

**606 Receipts & Payments**

a) To risk assess and approve the receipts and payments for September 2026

RESOLVED: The receipts and payments list for September 2026 was approved.

b) To approve the list of outstanding invoices for payment

RESOLVED: The list of outstanding invoices for payment was approved.

**607 Planning**

a) To receive RMBC Planning Lists
- RB2026/1379

b) To receive an update on applications previously considered
- None Received

**608 Correspondence Requiring Members' Attention**

- To consider and approve any actions

RESOLVED: It was decided to look at areas where new or replacement bins were needed.

**609 Parks & Open Spaces**

- To consider and approve any actions regarding play inspections

RESOLVED: To continue with quotes for medium risk items.

**610 Events**

a) To consider and approve the event dates for 2027

RESOLVED: The proposed list of dates was accepted.

b) To receive an update on the Firework Display on 31st October 2026

Update Received

c) To consider and approve the sound quote for the Fireworks

RESOLVED: It was agreed to go with Limelight for the value of £2,485.90

d) To consider and approve any actions

N/A

e) To receive an update on the Remembrance Service on 8th November 2026

An update was received.

f) To consider and approve the erection of poppies

RESOLVED: It was agreed to put up poppies on the lampposts.

g) To consider and approve any actions

RESOLVED: A plan of where the poppies are to be erected was approved.

h) To receive an update on the Christmas Market on 28th November 2026

An update was received.

i) To consider and approve any actions

N/A

j) To receive an update on the Christmas Lights

Everything is ordered for the Christmas Lights, but the testing has still not come back.

k) To consider and approve any actions

N/A

**611 Councillor Vacancy**

a) To consider and approve the co-option of a Councillor

RESOLVED: It was agreed to co-opt Nick Hamilton.

b) To sign the acceptance of office form

Nick was not at the meeting and this would be signed another day.

c) To consider and approve the process for a Councillor vacancy

RESOLVED: To continue to advertise as before.

**612** **Exclusion of the Press and Public**

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information

RESOLVED: That the press and public are excluded from the meeting.

**613** **Staffing**

a) To consider and approve the successful candidate for the KidZone Youth Worker

RESOLVED: The successful candidate for KidZone was approved.

b) To consider and approve the KidZone hours

RESOLVED: Extra KidZone hours could be approved when needed due to regular numbers.

c) To receive an update on the Street Cleansing Attendant vacancies

The interviews are next week.

d) To receive the resignation from the Library Manager

RESOLVED: The resignation for the Library Manager was received and accepted

e) To consider and approve the Library Manager role and recruitment

RESOLVED: The recruitment would be done by the the Clerk, Cllr Jones and Cllr Watson.

f) To receive the resignation of the Funding Assistant

RESOLVED: The resignation for the Library Manager was received and accepted

g) To consider and approve the Funding Assistant role and recruitment

RESOLVED: The recruitment would be done by the Clerk and Cllr Walsh.