The Centre, Brinsworth

Dear Councillor

I hereby summons you to attend the next Brinsworth Community Trust Meeting to be held on THURSDAY 12th November 2026 at 7:45 PM THE CENTRE MEETING ROOM.

Yours Sincerely

Peter Jenkinson
Clerk to the Council
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Agenda

1 Apologies

a) To receive apologies from Councillors who are unable to attend the meeting
b) To consider and approve reasons for absence provided by Councillors who cannot attend

2 Declaration of Members Interests

a) To receive declarations of disclosable pecuniary interest (DPI's) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about the council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b) To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

3 Approval of the Minutes of the Meeting Held on :-

10th September 2026 and 8th October 2026

4 Ongoing Matters and Decide Further Action Where Necessary

5 Finances

a) To receive the up-to-date financial position
b) To receive and approve the bank reconciliation for October 2026
c) To receive and approve the receipts and payments for October 2026

6 Manager's Report

a) To receive the Manager's report
b) To consider and approve any actions

7 Premises

- To consider and approve the quote for monitoring of the Fire Alarm System

8 Exclusion of Press and Public

- To consider and resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

9 Staffing

- To consider and approve the successful candidate for the Café Assistant position

The Council, members of the public and press may record/film/photograph this meeting when the public and press are not lawfully excluded. The rules governing the effective management of recordings are available from the Council offices and should be read in advance of the meeting.